

**NOTICE OF SPECIAL MEETING
BRACKEN VOLUNTEER FIRE DEPARTMENT
BOARD OF DIRECTORS**

Notice is hereby given that on the 2nd day of November 2009 the Board of Directors of the Bracken Volunteer Fire Department will hold a Special Meeting at 7:00 PM at the Central Fire Station located at 23600 FM 3009, San Antonio, Texas.

The subjects to be discussed are listed on the agenda, which is a part of this notice. If, during the course of the meeting covered by this notice, the Board of Directors should determine that a closed meeting or session of the Board is required, then such closed meeting or session as authorized by the Texas Open Meetings Act will be held by the Board at the date, hour and place given in the notice or as soon after the commencement of the meeting covered by this notice as the Board may conveniently meet in such closed meeting concerning any and all purposes permitted by the Act.

Should any final action, final decision, or final vote be required in the opinion of the Board with regard to any matter considered in such closed meeting, then the final action, decision or vote shall be in open session.

Peggy Campbell

Signature

Secretary
Title

AGENDA

Special Board Meeting – Call to Order by Board President (Mark Schroeder)

1. Review 2010 Budget Alternatives and Take Any Actions as Necessary

Adjourn

Next regular Board Meeting to be held on November 16, 2009 at 7:00 PM

**Minutes - Special Board Meeting of the Bracken VFD
Monday, November 2, 2009**

Board Members Present

Mark Schroeder, President	Tim Fey, Member
Buddy Boone, Vice President	Tom Potter, Member
Marsha Kern, Treasurer	Bob Schoeler, Member
Peggy Campbell, Secretary	E. J. Fiedler, Member

Board Members Absent

Fred Moos, Member

Regular Board and Member Meeting

The meeting was called to order by President Mark Schroeder at 7:00 p.m.

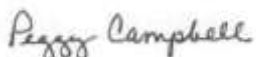
Mark stated that the purpose of the special meeting was to review our budget, determine if any changes were needed, and approve the results even if no changes were made. He then asked Marsha Kern to review the BVFD 2010 Budget (Attachment A) in detail.

Marsha reviewed the budget, line item by line item. She stated that the expenses had been honed thoroughly, but we still would have to deal with unfunded mandates. It was mentioned that the budget had a shortfall of \$32,874. Tom asked about the ESD Budget Proposals that had been mentioned from the ESD meeting; he stated he wanted to know what they were and that we should review them. *Marsha stated that she was not comfortable presenting any budget alternatives which she had not prepared. Also, the ESD had taken no action on the alternatives and had tabled the BVFD budget discussion until their next meeting. Marsha stated that she had looked over the alternatives and had determined that some of the figures Bob Fleming had used to come up with his conclusions were flawed.*

As a part of questions and discussion, it was noted that we had started implementing the BVFD 5-Year Plan. Also, Marsha stated that we try to keep a reserve of approximately \$100,000 to ensure that we can always meet payroll in an emergency. After all discussion was over, Marsha made a motion to approve the BVFD 2010 Budget as presented. Buddy seconded the motion. Seven of the eight board members present voted "yes" to approve the motion, and member Tom Potter abstained, stating that he did not agree that the depreciation expense should be shown as a part of the budget. The motion passed.

Member E. J. Fiedler made a motion for the meeting to be adjourned, which was seconded by Buddy Boone. Motion carried, and the meeting was adjourned at 7:25 p.m.

Respectfully submitted,



Peggy Campbell
Secretary

ATTACHMENT A BVFD 2010 Budget

BRACKEN VOLUNTEER FIRE DEPARTMENT

2010 APPROVED BUDGET - 09/28/2009

	2009 Budget	2010 Budget	% Change	% Total
INCOME				
Fire Equipment Sales	0	0		
Donations	11,000	12,000	9.1%	2.0%
ESD #6	492,700	541,970	10.0%	90.6%
Firefighters Festival	31,000	30,000	-3.2%	5.0%
Fundraisers	700	750	7.1%	0.1%
Gain on Sale of Assets	100	0	-100.0%	0.0%
Grant Income	100	0	-100.0%	0.0%
Interest Income	1,500	1,500	0.0%	0.3%
Kartoffel Puffer Fest	12,000	0	-100.0%	0.0%
Membership Dues	17,000	12,000	-29.4%	2.0%
Memorials	100	0	-100.0%	0.0%
TrainingCPR/First Aid	100	0	-100.0%	0.0%
TOTAL INCOME	566,300	598,220	5.6%	
EXPENSE				
Administration	10,000	8,000	-20.0%	1.1%
Firefighters Festival	8,400	7,800	-7.1%	1.1%
Firefighting and Rescue	64,500	64,500	0.0%	9.1%
Insurance	22,000	18,000	-18.2%	2.6%
Kartoffel Puffer Fest	6,000	0	-100.0%	0.0%
Maintenance-Facilities	7,400	6,000	-18.9%	0.9%
#2 Payroll	375,000	424,194	13.1%	60.2%
Utilities	11,000	10,600	-3.6%	1.5%
#1 Capital Improvements	12,000	42,000	250.0%	6.0%
Capital Truck Fund	50,000	50,000	0.0%	7.1%
TOTAL EXPENSE	566,300	631,094	11.4%	
Depreciation Expense	94,650	73,914	-21.9%	10.5%
NET INCOME/(LOSS)	(94,650)	(106,788)	12.8%	

#1 Includes \$30,000 for radios and \$12,000 for alarm system.

#2 Includes 2.3% salary increase and \$35,000 for additional personnel.