

**NOTICE OF MEETING
BRACKEN VOLUNTEER FIRE DEPARTMENT
BOARD OF DIRECTORS**

Notice is hereby given that on the 27th day of July 2009 the Board of Directors of the Bracken Volunteer Fire Department will hold a Meeting at 7:00 PM at the Central Fire Station located at 23600 FM 3009, San Antonio, Texas.

The subjects to be discussed are listed on the agenda, which is a part of this notice. If, during the course of the meeting covered by this notice, the Board of Directors should determine that a closed meeting or session of the Board is required, then such closed meeting or session as authorized by the Texas Open Meetings Act will be held by the Board at the date, hour and place given in the notice or as soon after the commencement of the meeting covered by this notice as the Board may conveniently meet in such closed meeting concerning any and all purposes permitted by the Act.

Should any final action, final decision, or final vote be required in the opinion of the Board with regard to any matter considered in such closed meeting, then the final action, decision or vote shall be in open session.

Peggy Campbell

Signature

Secretary

Title

AGENDA

Regular Board Meeting - Call to Order by Board Vice-President (Mark Schroeder)

1. Approve minutes of the June 22, 2009 Board Meeting
2. Report of the Treasurer (Marsha Kern)

Unfinished Business and General Orders

1. Fire Chief Report (Donald Zipp)
2. Fire Marshal Report (Bill Anz)
3. Emergency Rescue Report (Craig Ackerman)
4. ESD Update (Bob Fleming)
5. Firefighters' Festival Status (Firefighter Roger Sassman)
6. Finance Committee Follow-up Report on ESD Briefing (Fred Moos)

New Business

1. Nominating Committee Activation (Mark Schroeder)
2. Fall Newsletter (Peggy Campbell)

Adjourn

Next Meeting is August 24, 2009 at 7:00 PM.

**Minutes - Board Meeting of the Bracken VFD
Monday, July 27, 2009**

Board Members Present

Mark Schroeder, President	Bob Schoeler, Member
Marsha Kern, Treasurer	Fred Moos, Member
Buddy Boone, Vice President	Tom Potter, Member
Peggy Campbell, Secretary	Tim Fey, Member
E. J. Fiedler, Member	

Board Members Absent

None

Regular Board and Member Meeting

The meeting was called to order by President Mark Schroeder at 7:00 p.m.

As the first order of business, Mark asked if there were any questions or corrections to the minutes of the June 22, 2009, board meeting. There were none, and the minutes were approved as written.

Treasurer's Report - Treasurer Marsha Kern provided a budget recap (as of 7/27/09) reporting that through 58% of the year, expenses were at 46.0% of budget and income was at 70.7% of budget. The Treasurer's Report with full details is attached (Attachment A). Also, Marsha reported that the Department has an insurance policy for volunteer and paid firefighters that covers accidental death and disability. It currently costs approximately \$2,700 for a 5-year term. For a 10-year term, the policy only costs \$300 more. Marsha stated that she had approved paying for the 10-year term policy.

Unfinished Business and General Orders

Fire Chief Report - Chief Zipp reported that the Department had received a Public Information request from Douglas Kirk. The Chief complied with the request and has the documentation on file.

Chief Zipp stated that as a sign of respect and honor BVFD parked one of our trucks on the highway as the funeral procession for the soldier from New Braunfels went through Schertz.

The Chief reported that the Department has one person attending A&M Fire School this week.

Also, Chief Zipp stated that he wants to get estimates to possibly replace windows along the front of the fire station building. Currently, some of the double paned windows have lost their vacuum seals. Additionally, he wants to price window tinting and any other energy efficient products to help reduce our energy bills and hopefully cool the administrative offices better.

Fire Marshal Report - Fire Marshal Bill Anz reported that there were 25 total calls for June 2009, with 10 being fire calls. A list of the fire and rescue calls is available through the Secretary.

Emergency Rescue Report - Craig Ackerman reported that there were 15 rescue related calls for June 2009. Craig stated that his team had some rescue training last week and will continue with more.

Emergency Services District (ESD) Update - Bob Fleming reported that the ESD had received the tax valuation estimates. The amounts were up a little bit. He stated that it was encouraging news since the thinking had been that overall it would be flat. Also, he reported that Nancy Cain told him that \$40 million had been added to Garden Ridge.

Bob also stated as an FYI that Schertz is asking for all their entities to allow them to advertize for subscriptions to their EMS services. He said that Schertz had forecasted that subscriptions would bring in approximately an additional \$100,000 per year.

Firefighters' Festival - In Roger's absence, Peggy reported that Roger was putting the rescheduled festival information back on the online calendar of events sites. Also, he has started drafting articles for the September 1st *Grapevine* and the September 3rd *Weekly Herald*. Chief Zipp reported that we still need auction items. Mark stated that Auctioneer Tex is all set for our September date.

Finance Committee Follow-up Report on ESD Briefing - Fred Moos reported that the Finance Committee had met with ESD #6 and presented the BVFD 10-Year Forecast. He stated that Bob Fleming had then shown a spreadsheet for the ESD's 10-Year Projections. The ESD felt that BVFD should be well taken care of with 5% budget growth. Fred stated that the Committee did not agree with that direction. Fred then asked Marsha to explain the \$50,000 issue that had been discussed at the ESD meeting.

Marsha stated that the ESD thought they had begun giving the \$50,000 designated fund in 2008, but Bob Fleming later researched their documents and found that the amount was part of the 2009 budget. Marsha also stated that the ESD projection was flawed in that it eliminated the \$50,000 and then projected at 5%. Marsha also stated that there seemed to be a significant change in the philosophy of funding by the ESD, so she recommended that the Board table any further discussion until the Finance Committee could meet again and assess the information and begin the 2010 budgeting process. Marsha encouraged each Board member to contact her if they have any input as to the information presented or the 2010 budget. The Finance Committee will have a preliminary draft 2010 budget for review at the September Board Meeting.

New Business

Nominating Committee Activation - Mark stated that the current Nominating Committee consists of Buddy and himself. He asked if Bob Schoeler would be on the committee too; Bob agreed. Mark reported that the following board members' terms will expire in December: Buddy Boone, Marsha Kern, and Fred Moos. They can run for re-election to the Board. Mark requested that if anyone knows of other good candidates for the Board, please let someone on the Nominating Committee know.

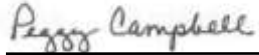
Fall Newsletter - Peggy reported that since our Festival is in September that we would be sending out the Fall Newsletter early this year. She stated that Roger had intentions to start

on the draft today. A question was raised about whether we should just send a postcard or one page newsletter to cut down on the costs. It was agreed that we would send a newsletter versus a postcard and that we would be as cost efficient as possible.

Adjourn

E.J. Fiedler made a motion for the meeting to be adjourned, which was seconded by Buddy Boone. The motion carried, and the meeting was adjourned at 8:00 p.m.

Respectfully submitted,



Peggy Campbell
Secretary

Attachment A: Treasurer's Report