


**NOTICE OF MEETING
BRACKEN VOLUNTEER FIRE DEPARTMENT
BOARD OF DIRECTORS**

Notice is hereby given that on the 27th day of April 2009 the Board of Directors of the Bracken Volunteer Fire Department will hold a Meeting at 7:00 PM at the Central Fire Station located at 23600 FM 3009, San Antonio, Texas.

The subjects to be discussed are listed on the agenda, which is a part of this notice. If, during the course of the meeting covered by this notice, the Board of Directors should determine that a closed meeting or session of the Board is required, then such closed meeting or session as authorized by the Texas Open Meetings Act will be held by the Board at the date, hour and place given in the notice or as soon after the commencement of the meeting covered by this notice as the Board may conveniently meet in such closed meeting concerning any and all purposes permitted by the Act.

Should any final action, final decision, or final vote be required in the opinion of the Board with regard to any matter considered in such closed meeting, then the final action, decision or vote shall be in open session.

	Secretary
_____ Signature	_____ Title

AGENDA

Regular Board Meeting - Call to Order by Board President (Mark Schroeder)

1. Approve minutes of the March 16, 2009 Board Meeting
2. Report of the Treasurer (Marsha Kern)

Unfinished Business and General Orders

1. Fire Chief Report (Donald Zipp)
2. Fire Marshal Report (Bill Anz)
3. Emergency Rescue Report (Craig Ackerman)
4. ESD Update (Bob Fleming)
5. Firefighters' Festival Status (Firefighter Roger Sassman)

New Business

1. 401(k) Annual Report (Cindy Fleming)
2. Open Director Position Appointment (Mark Schroeder)

Adjourn

Next Meeting is May 25, 2009 at 7:00 PM, which is **Memorial Day**.
The Monday before would be May 18, 2009.
The Monday after is June 1, 2009.

**Minutes - Board Meeting of the Bracken VFD
Monday, April 27, 2009**

Board Members Present

Mark Schroeder, President	Fred Moos, Member
Buddy Boone, Vice President	Tom Potter, Member
Marsha Kern, Treasurer	Tim Fey, Member
Peggy Campbell, Secretary	(One vacant director position)
E. J. Fiedler, Member	

Board Members Absent

None

Regular Board and Member Meeting

The meeting was called to order by President Mark Schroeder at 7:00 p.m.

As the first order of business, Mark asked if there were any questions or corrections to the minutes of the March 16, 2009, board meeting. The minutes were then approved as written.

Treasurer's Report - Treasurer Marsha Kern introduced Marilyn Winters as the new BVFD bookkeeper and stated that Marilyn has been doing a great job for us. Marsha then provided a budget recap (as of 3/31/09) reporting that through 25% of the year, expenses were at 26.0% of budget and income was at 46.5% of budget. Also, the Board agreed with Marsha's recommendation that \$20,000 for the new radios would be paid for outside of the general operating budget as it will be a depreciated asset; it would not be paid for from the Capital Improvement account. The Treasurer's Report with full details is available from the Secretary.

Unfinished Business and General Orders

Fire Chief Report - Chief Zipp reported that the department had received the 10 handheld radios, which were ordered after the last board meeting. He stated that there was a meeting scheduled on 4/29/09 to coordinate with the other county departments to define channels together. He also reported the burn ban was lifted but everyone should still be cautious. Chief Zipp updated the Board on the Swine Flu situation. He stated that the department was keeping informed and current on state protocols. Lastly, he reported that the ground breaking for the new Garden Ridge Elementary School is scheduled for June.

Fire Marshal Report - Fire Marshal Bill Anz reported that there were a total of 36 total calls for March 2009, with 18 being fire calls. A list of the fire and rescue calls is available through the Secretary.

Emergency Rescue Report - Craig Ackerman reported that there were 18 rescue related calls for March 2009.

Emergency Services District (ESD) Update - Bob Fleming reported that the ESDs had made presentations to the County Commissioners. He stated that ESD #6 will be more diligent regarding contractor reporting. Statistics are needed to help with tracking. He reported ESD #6 will need to determine how to gather information and will need to show how money is being spent.

Firefighters' Festival - Roger Sassman asked the Board, "In light of the swine flu issue, do we still want to go forward with the Festival this weekend?" He explained that the Comal County District of Health Services had said they could not tell us to not have our event. However, they were recommending no large gatherings of people. Significant discussions points were that confirmed cases of swine flu were in our neighboring cities. Schools were being closed. Events were being cancelled in Guadalupe and Comal counties. If we did proceed with the event, we stood the risk of many folks staying away, both workers and customers.

After discussion, Tom made a motion to postpone the Firefighters' Festival scheduled to be held on Saturday, May 2nd. Fred seconded the motion and the motion passed.

Additionally, it was agreed that the raffle would be held as planned on Saturday, May 2, at 9:00 PM at the Community Center.

Peggy made a motion to reschedule the Firefighters' Festival to Saturday, September 12th. Buddy seconded the motion and the motion passed.

New Business

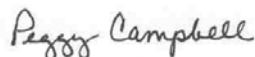
401(k) Annual Report (Cindy Fleming) - Cindy distributed copies of the "Summary Annual Report for Bracken Volunteer Fire Department 401(k) Plan". In her review of the annual report, Cindy stated that the plan value as of 12/31/08 was \$70,661.00. Employee deferrals totaled \$14,043.00, and BVFD employer matching totaled \$5,406.00. Even with these contributions, the plan lost a total of \$11,040.00 due to the economy. The cost for plan administration by Scholz, Klein & Friends was \$1,595.00, which complies with their quoted figures for this service.

Open Director Position Appointment (Mark Schroeder) - Mark stated that there was one open director position on the Board. The position was vacated by Roy Gay. Mark identified Bob Schoeler as a candidate for the open position. No other candidates were suggested. After discussion, Mark made a motion to appoint Bob Schoeler to the BVFD Board to fill the open position for the remaining part of the 2009-2011 term. Marsha seconded the motion and the motion passed.

Adjourn

It was agreed the next board meeting would be on May 18th versus May 25th, which is Memorial Day. E.J. Fiedler made a motion for the meeting to be adjourned, which was seconded by Fred Moos. The motion carried, and the meeting was adjourned at 8:15 p.m.

Respectfully submitted,



Peggy Campbell
Secretary