

COMAL COUNTY EMERGENCY SERVICE DISTRICT #6
MARCH 8, 2010 MINUTES

The Comal County Emergency Service District #6 Commissioners met in regular session on March 8, 2010 at the Bracken Volunteer Fire Department Central Station, 23600 FM 3009, San Antonio, Tx 78266

Agenda Item 1. Call to order

The meeting was called to order by Chairman Lloyd Loehman at 7 PM. All commissioners were present: Delaney, Loehman, Stegman, Waechter, and Wittler.

Agenda Item 2. Minutes of last meeting

Motion to accept the February 8, 2010 minutes made by Waechter, seconded by Delaney. Motion carried.

Agenda Item 3. Treasurer's report

Waechter read the treasurer's report. As of February 28, 2010, the cash balance was \$544,412.81. Motion to accept the treasurer's report was made by Wittler and seconded by Delaney. Motion carried.

Agenda Item 4. Pay outstanding bills owed by the district

Waechter reported a \$584.91 bill from commissioner Delaney for travel and lodging expenses he incurred attending the SAFE-D state conference in Conroe, Tx. Delaney's attendance at this conference was approved at the January 11, 2010 regular commissioners' meeting. Motion by Stegman to pay the bill seconded by Wittler, Motion carried.

Agenda Item 5. Report by Commissioner Delaney on the State Association of Fire & Emergency District's 9th Annual Conference

Delaney provided each commissioner with a detailed written report he prepared which addressed the various topics covered at the conference. Delaney also gave each commissioner copies of conference powerpoint presentations and materials that he collected from exhibitors. These conference handouts provided important information on state laws that govern ESDs in areas such as finance, records keeping, ethics, internal auditing, and purchasing. He briefly covered some of the key points of the handouts and suggested that commissioners look over the handouts for requirements that may need to be addressed. Delaney said that next year the SAFE-D state conference will be held in Austin and he recommends that one or more of ESD 6 commissioners attend.

Agenda Item 6. Report on the status of developing a formal presentation regarding the activities and needs of ESD #6

Stegman reported that Roger Sassman, Bracken Volunteer Fire Department volunteer, has been working on a formal presentation for ESD #6 and will show commissioners tonight what he has put together up to this point. Roger briefed commissioners using powerpoint and emphasized that most of the data on the various slides were just holding figures until the actual data can be obtained. In this regard, commissioners

agreed to do some research to provide Roger with data he needs. Also, commissioners will be providing Roger with additional information to include in the presentation. Commissioners thanked Roger for all his hard work and look forward to continue working with him on developing an ESD #6 presentation that can be given to our clients at various functions.

Agenda Item # 7. Review and discuss updated list of 2010 tasks for ESD #6 commissioners

Stegman gave out an updated list of ESD #6 tasks that need to be performed for 2010 and ask that commissioners review the list and provide him any changes or additions to the listing. No changes or additions were suggested by commissioners at this time.

Agenda Item #8. Discuss a schedule for ESD #6 commissioners to attend Bracken Volunteer Fire Department Board meetings

After discussion of this item, all commissioners agreed that Delaney and Loehman will be the primary members to attend the BVFD board meetings.

Agenda Item #9. Report on recent activities of the Bracken Volunteer Fire Department (BVFD)

Chief Zipp told commissioners that the department was running smoothly. He reported that last month the BVFD hosted a safety training class that was conducted by personnel from Texas A & M University. Ten BVFD personnel attended the class as did 10 other personnel from other areas fire departments. Zipp stated that new safety requirements require safety vests and traffic cones. Commissioner Loehman ask Zipp if he needed any additional funding at this time for these new safety vests and cones. Zipp said funding was not a problem at this time.

Agenda Item #10. Other Comal County Business

There was no other Comal County business addressed by commissioners.

Agenda Item #11. Hear Visitors

Roger Sassman gave a presentation to commissioners as addressed in agenda item 6. There were no other visitors to be heard.

Agenda Item #12. Adjourn

Waechter made a motion to adjourn at 7:58 PM which was seconded by Delaney. Motion carried.

Gary Stegman, Secretary