

COMAL COUNTY EMERGENCY SERVICE DISTRICT #6
APRIL 12, 2010 MINUTES

The Comal County Emergency Service District #6 Commissioners met in regular session on April 12, 2010 at the Bracken Volunteer Fire Department Central Station, 23600 FM 3009, San Antonio, Tx 78266

Agenda Item 1. Call to order

The meeting was called to order by Chairman Lloyd Loehman at 7 PM. Commissioners present: Loehman, Stegman, Waechter, and Wittler. Commissioner Delaney was absent. Also present were Bracken Volunteer Fire Department (BVFD) Chief Zipp and Peggy Campbell, Treasurer for the BVFD Board of Directors.

Agenda Item 2. Minutes of last meeting

Motion to accept the March 8, 2010 minutes made by Waechter, seconded by Wittler. Motion carried.

Agenda Item 3. Treasurer's report

Waechter read the treasurer's report. As of March 31, 2010, the cash balance was \$598,494.01. Motion to accept the treasurer's report was made by Wittler and seconded by Stegman. Motion carried.

Agenda Item 4. Pay outstanding bills owed by the district

There were no outstanding bills owed.

Agenda Item 5. Update on the status of developing a formal presentation regarding the activities and needs of ESD #6.

Commissioner Stegman reported that Roger Sassman, BVFD volunteer, has continued his work on the ESD #6 presentation and Roger will show commissioners tonight the updated Microsoft PowerPoint presentation. Roger obtained needed additional data for the presentation from his own research, inputs from Chief Zipp and several ESD #6 commissioners. Commissioners made several recommended changes to a few slides that will be made by Roger. Commissioner Stegman stated that he was task to write a short article about ESD #6 for the April 2010 BVFD Spring Newsletter. In this regard, the article includes information about our PowerPoint presentation and offers us presenting it to any interested organization. Commissioners and Chief Zipp will continue working with Roger on this very worthwhile project. All commissioners expressed their thanks to Roger for his excellent work and were impressed on the format and content of the presentation at this point.

Agenda Item 6. Discuss payment for an audit of the BVFD financial records,

Peggy Campbell, Treasurer, BVFD Board of Directors, reported that the last audit of the BVFD financial records was done in October 2005 for 2004. Peggy has been reviewing bids for the cost of an audit and the bids are in the range of \$5500 to \$10,000. Commissioners Waechter and Loehman stated that ESD #6 would consider funding the audit when additional details are presented to the commissioners. Peggy

stated that she needed to meet with the BVFD Board of Directors on this subject and she will report back to commissioners on the recommendations of the board to include the extent of the audit and costs.

Agenda Item #7. Report on recent activities of the Bracken Volunteer Fire Department (BVFD)

Chief Zipp reported that fire and emergency medical service calls have been routine and at the normal levels. He has been very busy working on the May 1 Firefighter's Festival and just completed a walk through inspection of the new Garden Ridge Elementary School. He completed a mutual aid agreement with the New Braunfels Fire Department. Zipp said that mobile radios that go on the trucks have been received and need to be programmed prior to being placed into service. Programming of the radios has been scheduled. Chief Zipp advised commissioners that an advertisement has been published for a firefighter/EMT to replace a current employee.

Agenda Item #8. Other Comal County Business

There was no other Comal County business addressed by commissioners.

Agenda Item #9. Hear Visitors

Roger Sassman gave a presentation to commissioners as addressed in agenda item 5. There were no other visitors to be heard.

Agenda Item #10. Adjourn

Waechter made a motion to adjourn at 7:55 PM, which was seconded by Wittler. Motion carried. Next meeting is scheduled for May 10, 2010

Gary Stegman, Secretary