

**Minutes – Meeting of the Bracken VFD Board of Directors
Monday, January 23, 2017**

Board Members

Charles Flink, President	- Present	Levy Martinez, Member	- Present
Kurtis Wilcox, Vice President	- Present	Bob Schoeler, Member	- Present
Mark Schroeder, Treasurer	- Present	Rick Shimon Member	- Present
Walter Brown, Secretary	- Present	XXX, XXXX Member	- Absent
Buddy Boone, Member	- Present		

Regular Board Meeting

The meeting was called to order by President Charles Flink at 7:00 p.m.

As the first order of business, minutes of the Dec. 3, 2016 Meeting were approved.

Treasurer's Report – Mark reported our cash on hand, as of Jan 20, 2017, is \$401,635.04. He also reported our status from Jan 1, 2016 to Dec 31, 2016 income was 104.28% of budget, and expense was 97.69% of budget through 100% of the year.

The complete Treasurer's report is attached.

Unfinished Business and General Orders

Fire Chief Report – Chief Zipp reported that

1. We are taking applications for open positions.
2. We are doing maintenance on the new truck. Some oil leaks need to be fixed while it is still in warranty.
3. We are working with ESD6 on annual presentation to Comal County commissioners on Jan. 26th.

Fire Marshal Report/ Emergency Rescue Report – Bill Anz reported that in 2016 we had 521 total calls, 40 fire related, 323 rescue related, 31 hazardous condition, 19 service calls, 67 good intent, 40 false calls, and 1 severe weather. Our Avg. Response Time was 8:25 minutes for fire and 7:07 for EMS/Rescue. See attached report.

Emergency Services District (ESD) Update –No rep present.

New Business

1. The transfer of BVFD property is still in the hands of the ESD6 lawyer. We are waiting to hear on a condition of the transfer which states if the ESD vacates the land and it ceases to be used for fire station it would revert back BVFD.
2. Fire Fighter salary increase. The ESD6 board asked Chief Zipp for an appropriate salary for level for FFs. The current level is \$12.64 / hr. or \$34,000 / yr. The Chief recommended \$13.40 /hr. to get us to the 50% mark of avg. salaries for local FFs. The ESD came back with an amount of \$13.67/hr. for \$42,000/yr. The ESD agreed to add \$45,000, \$37,945 for payroll. A motion was made by rick that we amend the 2017 budget for an additional \$38,000 for payroll. Buddy 2nd the motion. The motion was approved unanimously.
3. ESD voted to increase 401k match for BVFD employees for 4% to 5%. A motion was made by Buddy and 2nd by Mark that BVFD would amend the 2017 budget by \$7,000 to pay for the 401K increase according to the ESD6 recommendation. The motion passed unanimously.

4. The BVFD has \$114,000 in non-ESD funds. Chief Zipp would like to purchase exercise equipment for FFs, add gravel for additional parking 20-30 ft beyond the current asphalt area. Mark made a motion and Levy 2nd we approve \$5,000 for the purchase of exercise equipment. The motion passed unanimously.
5. We have an opening on the Board and Charlie asked everyone to ask around to see if anyone might be interested in serving.

Adjourn

Buddy made a motion for the meeting to be adjourned, which was seconded by Rick. Motion carried, and the meeting was adjourned at 7:45 p.m. Next meeting will be Feb. 27th @ 7PM

Respectfully submitted,

Walter Brown,

Attachments

Bracken Volunteer Fire Department 23600 FM 3009 San Antonio, Texas 78266

Treasurer's Report

For January 23, 2017

Budget Recap Jan 1, 2016 – December 31, 2016:

Through 100.0% of the year

Income 104.28% of budget

Expenses 97.69% of budget

Cash on Hand as of 01/20/17: \$ 401,635.04

American Bank Checking \$ 114,356.59

American Bank Christmas Fund \$ 734.53

Schertz Bank Checking \$ 26,765.47

Schertz Bank Payroll \$ 54,036.43

Schertz Money Market \$ 205,742.02

2016 Excess funds of \$67,345.95 have been returned to the ESD as per our contract.

2016 year end information for the Bracken VFD 401(k) plan has been submitted to Scholz and Friends.

We have received our 2017 1st quarter payment of \$244,612.13 from the ESD. This amount is reflected in the above bank balances.

Respectfully Submitted,

Mark Schroeder

Treasurer

ESD Report:next page

Incident By Incident Type with Detail				
Date Range: 12/1/2016 to 12/31/2016				
Incident Type	Incident Count	Used in Avg. Resp.	Avg. Response Time	
<u>Fire</u>				
Fire in mobile home as fixed residence	1			
Brush and brush and grass mixture fire	1	1	13:00	
Special outside fir, other	3			
Total Fire	5	1		
<u>EMS/Rescue</u>				
Medical assist, assist EMS crew	26	26	8:30	
Vehicle Accident w/ injury	3	3	9:00	
Motor vehicle/ pedestrian accident(MV Ped)	1	1	2:00	
Motor vehicle accident w/o injury	2	1	3:00	
Total EMS/ Rescue	32	31	8:10	
<u>Hazardous Condition</u>				
Gas Leak(Natural Gas or LP)	1	1	9:11	
Carbon Monoxide Incident	1	1	10:00	
Total Hazardous Condition	2	2	9:35	
<u>Good Intent</u>				
good intent call,other	2	2	9:49	
Dispatched and canceled en route	4			
Authorized controlled burn	1	1	20:00	
Total Good Intent	7	3	13:13	
<u>False Call</u>				
Smoke Detector malfunction	2	2	10:54	
Alarm System sounded due to malfunction	1	1	9:59	
Unintentional Transmission of alarm, other	1	1	16:00	
Smoke detector activation, no fire - unintentional	1	1	8:04	
Total False Call	5	5	11:04	
Total Incident Count	51			