

Minutes – Meeting of the Bracken VFD Board of Directors Monday, February 27, 2017

Board Members

Charles Flink, President	- Present	Levy Martinez, Member	- Absent
Kurtis Wilcox, Vice President	- Absent	Bob Schoeler, Member	- Present
Mark Schroeder, Treasurer	- Present	Rick Shimon Member	- Present
Walter Brown, Secretary	- Present	Jim, Moreland Member	- Present
Buddy Boone, Member	- Absent		

Regular Board Meeting

The meeting was called to order by President Charles Flink at 7:00 p.m.

New Business

1. President Charlie Flink changed order of meeting to call for a vote to fill empty board position vacated by Joe Morton. Jim Moreland volunteered to serve if elected. Rick made a motion that we elect Jim Moreland to the open board position for a 3 year term, and was 2nd by Mark. The motion passed unanimously. Jim was seated at the Board.
2. Charlie resumed the original order of the meeting.

As the second order of business, minutes of the Jan. 23, 2017 Meeting were approved with corrections.

Treasurer's Report – Mark reported our cash on hand, as of 2/21/2017 is \$375,682.99.

He also reported our status from Jan 1, 2017 to Jan 30, 2017 through 8.3% of the year income was 25% of budget, and expense was 7.3% of budget.

The complete Treasurer's report is attached.

Unfinished Business and General Orders

Fire Chief Report – Chief Zipp reported that

1. We are getting bids on weight lifting equipment from Hess Fitness. They suggested some elements that would cost under the \$5000 budget.
2. We got a bid from Neuse Construction to install 1,600 sq. ft. of compacted base to extend the back parking area for \$2,100.
3. We bought new tires for one of the trucks.
4. We had a 2 year annual inspection from the State. They gave some recommendations for SOG.
5. We hired 2 new Firefighters, 1 is already on shift the 2nd is going on shift. We are fully staffed now.
6. The Tornado that passed through the area generated 5 runs. Power Lines, trees, and 1 medical run.

Fire Marshal Report/ Emergency Rescue Report – Chief Zipp reported that in January we had 38 total calls, 13 fire related, 25 EMS/Rescue related. Our Avg. Response Time was 10:03 minutes for fire and 8:09 for EMS/Rescue.

1. We will participate in an active shooter trial at Canyon HS on March 13th. We will go in behind Police officer during a 4 hour exercise in which 4 of our Fire Fighters will participate.
2. We will attend a bike rally at Garden Ridge Elementary on March 10.
3. We are doing a few CPR classes.
4. We will do a Fire Extinguisher class for the Citizens Police Academy.

See attached report.

Emergency Services District (ESD) Update –No rep present.

New Business

1. Election done as 1st order of business.
2. The transfer of BVFD property is still ongoing. We got the Revised Bill of sale and the Real Estate sales contract from ESD lawyer. The discussion was tabled until March 27 meeting to allow new Board Member Jim Moreland to review documents.
3. The firm of Armstrong Vaughn has been recommended to be retained again as our Auditor and Tax Preparer. A motion was made by Jim to extend our contract with Armstrong Vaughn as Auditor and Tax Preparer and it was 2nd by Bob. The motion passed unanimously.
4. A discussion on the selection of a new Web designer was tabled until March 27th meeting.
5. There will be a SAFE-D meeting in San Marcos on March 9-11.

Adjourn

Rick made a motion for the meeting to be adjourned, which was 2nd by Mark. Motion carried, and the meeting was adjourned at 8:15 p.m. Next meeting will be March 27th @ 7PM.

Respectfully submitted,

Walter Brown,

Attachments

Bracken Volunteer Fire Department 23600 FM 3009 San Antonio, Texas 78266

**Treasurer's Report
For February 27, 2017**

- **Budget Recap Jan 1, 2017 – January 31, 2017:**
Through 8.3% of the year
 - Income 25.00% of budget
 - Expenses 7.30% of budget
- **Cash on Hand as of 02/21/17: \$ 375,682.99**

American Bank Checking	\$ 116,891.59
American Bank Christmas Fund	\$ 734.53
Schertz Bank Checking	\$ 36,498.81
Schertz Bank Payroll	\$ 70,799.94
Schertz Money Market	\$ 150,758.12
- **Our annual workers comp audit has been completed. BVFD has received a return premium of \$860.00 from Texas Mutual Insurance.**
- **All hourly wage increases approved by the board in January have been implemented as of Feb. 1, 2017.**
- **All applicable employees who are participating in the 401(k) plan have elected to increase their payroll deferral in order to take advantage of the new 5% employer match.**
- **We have received the \$45,000.00 increase requested from the ESD to cover the cost of our increased hourly pay rates and 401(k) employer match. It has been deposited to the Money Market Account.**

Respectfully Submitted,

Mark Schroeder

Treasurer

ESD Report:next page

Bracken V.F.D.					
Incident by Incident Type With Detail					
Date Range 1/1/17 to 1/31/17					
Incident Type	Incident Count	Used in Avg. Response	Average Response Time	HH:MM:SS	
EMS/Rescue :					
Medical assist, assist EMS crew	24	24	0:08:25		
MVC w/o injuries	0		0:02:00		
MVC w/ injuries	1	1			
	0				
	Total EMS/Rescue	25	25	0:08:09	
Service Call:					
Lock out	1	1	0:05:00		
Public service assistance, other	1	1	0:05:00		
Unauthorized burning	3	3	0:12:49		
	Total Service Call	5	5	0:09:41	
Good Intenet:					
dispatched and cancelled en route	5				
authorized controlled burning	2	2	0:12:30		
	Total Good Intenet:	7	2	0:12:30	
False Call:					
Smoke detector activation , no fire- unintentional	1	1	0:12:30		
	Total false Call:	1	1	0:12:30	
	Total Runs	38	33		
FIRE Response Avg.Time	10:03 min.				