

**Minutes –Meeting of the Bracken VFD Board of Directors
Monday, Nov. 27, 2017**

Board Members

Charles Flink, President	- Present	Levy Martinez, Member	- Absent
Kurtis Wilcox, Vice President	- Present	Bob Schoeler, Member	- Absent
Mark Schroeder, Treasurer	- Present	Rick Shimon Member	- Absent
Walter Brown, Secretary	- Present	Jim, Moreland Member	- Present
Buddy Boone, Member	- Present		

Regular Board Meeting

President Charles Flink called the meeting to order at 7:06 p.m.

As the first order of business, minutes of the Oct 10, 2017 General Meeting were presented. Kurtis made a motion to approve and Buddy 2nd to approve with no corrections. The motion passed unanimously.

Treasurer's Report – Mark reported our cash on hand, as of Nov. 24, 2017, is \$382,780.93. He also reported income was 107.3% of budget, and expense was 83.93 % of budget through 83.3% of the year. The complete Treasurer's report is attached.

Unfinished Business and General Orders

Fire Chief Report – Chief Zipp reported that

1. We have finished testing BAs.
2. We have been working on Fire Prevention.
3. We are working on Station No. 2. It should be ready by January. It will be open only in daytime until bays for trucks are completed. ESD6 is working with an architect.

Fire Marshal Report/ Emergency Rescue Report – Bill reported that in Oct. we had 43 total calls, 4 fire related and 31 rescue related and 8 other. Our Avg. Response Time was 5:57 minutes for Fire and 7:36 for Rescue. See attached report.

Emergency Services District (ESD) Update –No Rep

New Business

1. Discussed the Christmas Party. Everything is booked and ready. We will have a short meeting and adjourn for the party.
2. We discussed whether or not to incentive pay for BVFD full-time and other employees. Buddy made a motion, and Jim 2nd the motion to give the Asst. chief 1 week pay and \$30 per year of service, Shift Leaders 1 week pay and \$25 per year of service, and other Full Time employees 1 week pay and \$20 per year of service. The motion passed unanimously.
3. Charlie closed the regular meeting to go into executive session at 7:48 and reopened the regular meeting at 7:59.
4. Kurtis made a motion to give our Bookkeeper incentive pay of \$350 as discussed in executive meeting, Mark 2nd the motion. The motion passed.
5. Jim made a motion to give our Bookkeeper an increase in pay to \$21/ hr. as discussed in executive meeting, Buddy 2nd the motion. The motion passed.
6. Buddy made a motion to give the Chief an incentive pay of 1 week pay and \$35 per year of service as discussed in executive meeting, Mark 2nd the motion. The motion passed.

7. Kurtis made a motion to give the Chief a 4% raise of as discussed in executive meeting, Mark 2nd the motion. The motion passed.
8. A slate of officers for the BVFD Board of Directors for 2018 was nominated.
President: Charlie Flink
Vice President: Kurtis Wilcox
Treasurer: Mark Schroeder
Secretary: Walter Brown

Jim made a motion to accept the slate as presented, Kurtis 2nd the motion. The motion passed.

Adjourn

The next board meeting is scheduled for Friday Dec 1, 2017 at 6:45 PM. Jim made a motion for the meeting to be adjourned, which was seconded by Kurtis. Motion carried, and the meeting was adjourned at 8:06 p.m.

Respectfully submitted,

Walter Brown,

Attachments

Bracken Volunteer Fire Department 23600 FM 3009 San Antonio, Texas 78266

Treasurer's Report

For November 27, 2017

Budget Recap Jan 1, 2017 – October 31, 2017:

Through 83.3% of the year

Income 107.31% of budget

Expenses 83.93% of budget

Cash on Hand as of 11/24/17: \$382,780.93

First United Bank Checking \$ 122,800.11

First United Bank Christmas Fund \$ 734.53

Schertz Bank Checking \$ 20,930.66

Schertz Bank Payroll \$ 28,555.07

Schertz Money Market \$ 209,760.56

We have received renewals for our 2018 auto and commercial liability insurance. The total premium is \$23,036 which is an increase of \$1,620 over the 2017 premium.

We have received the renewal for our 2018 accident and sickness policy. The total premium is \$4,381 which is an increase of \$119 over the 2017 premium.

Respectfully Submitted,

Mark Schroeder

Treasurer

Bracken V.F.D.
Incident by Incident Type With Detail

Date Range 10/1/17 to
 10/31/17

Incident Type	Incident Count	Used in Avg. Response	Average Response Time MM:SS
Fire :	1	1	8:10
	0		
Total Fire	1	1	8:10
EMS/Rescue :			
Medical assist, assist EMS crew	22	22	7:25
Medical assist, assist EMS crew- No Transport	8	8	8:06
vehicle Accident w/ injuries- No transport	1	1	7:45
Total EMS	31	31	7:36
Hazardous Condition:			
Gasoline or other flammable liquid spill	1	1	2:25
Gas Leak(natural gas or LPG)	2	1	5:03
Total Haz.	3	2	3:44
Service Call:			
Assist Invalid	3	3	11:40
Total Service	3	3	11:40
Good Intent:			
dispatched and cancelled in route	2		
Smoke Scare, odor of smoke	1	1	3:00
Total Good Intent:	3	1	3:00
False Call:			
unintentional transmission of alarm, other	1	1	9:02
Total false Call:	1	1	9:02
Total Runs	43	39	

FIRE Response Avg.Time 5:57 min.
EMS Response Avg.Time 7:36 min.