

Minutes – Meeting of the Bracken VFD Board of Directors Monday, May 21, 2018

Board Members

Charles Flink, President	- Present	Levy Martinez, Member	- Absent
Kurtis Wilcox, Vice President	- Absent	Bob Schoeler, Member	- Present
Mark Schroeder, Treasurer	- Present	Rick Shimon, Member	- Present
Walter Brown, Secretary	- Present	Jim Moreland, Member	- Present
Buddy Boone, Member	- Present		

Regular Board Meeting

The meeting was called to order by President Charles Flink at 7:00 p.m.

We pledged allegiance to the U.S. Flag and the Texas Flag.

The minutes for the April 23, 2018 meeting were reviewed, and 2 corrections were noted. Buddy made a motion to approve the minutes with 2 corrections, Bob seconded, and the minutes were approved unanimously.

Treasurer's Report – Mark reported our cash on hand, as of 05/18/18 was \$522,118.92.

He also reported our status from Jan 1, 2018 – April 30, 2018, through 33.33% of the year, income is 50.5% of budget. Expenses are 25.9% of budget. We received a Preliminary copy of the 2017 Audit by Armstrong and Vaughn. They will send the final report after they receive the minutes of the May 21st meeting. Buddy made a motion to approve the Treasurer's Report and Jim seconded, and the Treasurer's Report was approved unanimously.

The complete Treasurer's report is attached.

Unfinished Business and General Orders

Fire Chief Report – Chief Zipp reported that

1. Triple R Lighting switched out malfunctioning photo cells on outside lighting with new timers. They also upgraded the lights to LED.
2. We are having an average month as far as fires go.
3. We are trying to schedule several Firefighters for training at Texas A&M.
4. We are almost done with the new fence at the new station.
5. We are participating in a joint fund-raising event (Pancake Breakfast) with Garden Ridge PD to benefit Child Advocacy of Comal County.. Chief Zipp is in contact with Chief Eberhardt. Event is planned for morning of June 2, 2018 from 8 to 11 AM.

Fire Marshal Report/ Emergency Rescue Report – Bill Anz reported we are still manning the Delafield station from 8 to 5 most weekdays, and it is cutting response times to area calls by about four minutes. March calls included 47 total runs, 11 fire related and 36 EMS/Rescue related. Our average emergent fire response was 3:25 minutes and average emergent rescue response was 7:42 minutes. Delafield Station emergent fire response was 6:15 minutes and emergent rescue was 15:17 minutes. The complete report is attached.

Emergency Services District (ESD) Update – Randy Maschek reported that ESD6 had received 2 RFQs for architectural design for work at Delafield Station and the Main Station. They will make a decision on which one to accept at the next ESD6 meeting.

New Business

1. Discussed bids to paint the Central Station Roof and replace fiberglass sheets to fix several leaks. Chief Zipp got a bid of \$8,000 to do all repairs. A motion was made to let Chief Zipp go forward with the

work and spend up to \$8,000 after we receive the consent of ESD6 by Buddy Boone and 2nd by Jim Moreland. The motion passed unanimously.

2. Discussed the status of septic tank at Station 2. Buddy made a motion that we abandon and dirt fill the septic tank at the suggestion of Chief Zipp, and Mark 2nd the motion. After further discussion Buddy made a motion to table his first motion until next month so Chief Zipp can speak to land owners, and mark 2nd the motion. The motion passed unanimously.
3. Discussed the need to install 1600 square feet of compacted crushed limestone base behind Station 1 for additional parking for \$2,100 by Neuse Paving. Mark made a motion that we authorize Chief Zipp to hire Neuse Paving to install the gravel for up to \$2,500 from our maintenance budget, and Rick 2nd. The motion passed unanimously.
4. The Personnel Policy Review was tabled by Charlie until June so he can do more research.
5. Discussed the status of Bill Anz as fire Marshall for BVFD. There currently is no need for BVFD Fire Marshall because Comal County fire Marshall office is handling those duties. We will vote to change BVFD Constitution and Bylaws to reflect the new Fire Marshall status at the June 25th meeting.
6. Charlie, Chief Zipp, Marylin and Jim Moreland will be meeting over the next month to prepare our 2019 Budget to be voted on at the June 25th Board Meeting.

Adjourn

Mark made a motion for the meeting to be adjourned, which was 2nd by Rick. Motion carried, and the meeting was adjourned at 8:17 p.m. Next meeting Board of Directors Meeting will be Monday June 25th @ 7PM.

Submitted by Secretary Walter Brown.

Bracken Volunteer Fire Department 23600 FM 3009 San Antonio, Texas 78266

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23600 FM 3009
San Antonio, Texas 78266*

**Treasurer's Report
For May 21, 2018**

- **Budget Recap Jan 1, 2018 – April 30, 2018:**

Through 33.33% of the year

Income	50.5% of budget
Expenses	25.9% of budget

- **Cash on Hand as of 05/18/18: \$522,118.92**

First United Bank Checking	\$ 126,308.41
First United Bank Christmas Fund	\$ 969.53
Schertz Bank Checking	\$ 16,904.75
Schertz Bank Payroll	\$ 50,269.69
Schertz Money Market	\$ 327,666.54

- **We have received and reviewed a preliminary copy of the 2017 Audit Report from Armstrong Vaughan and Associates.**

Respectfully Submitted,

Mark Schroeder
Treasurer

Incident by Incident Type With Detail

Date Range: From 4/1/2018 To 4/30/2018

Incident Type	Incident Count	Used in Ave Resp.	Average Response Time HH:MM:SS	Total Loss	Total Value
EMS/Rescue					
Medical assist, assist EMS crew	24	23	00:08:24		
Medical assist, assist EMS crew - NO TRANSPORT	5	5	00:07:10		
Vehicle accident with injuries - NO TRANSPORT	2	2	00:06:07		
Motor vehicle accident with no injuries - NO TRANSPORT	2	2	00:05:00		
Total EMS/Rescue:	33	32	00:07:51		
Hazardous Condition					
Gasoline or other flammable liquid spill	1	1	00:06:15		
Total Hazardous Condition:	1	1	00:06:15		
Service Call					
Assist police or other governmental agency	1	1	00:08:25		
Assist invalid	1	1	00:06:44		
Total Service Call:	2	2	00:07:34		
Good Intent					
Dispatched & cancelled en route	2				
Dispatched & cancelled ON SCENE	1				
EMS: Dispatched & cancelled en route	1				
No incident found on arrival at dispatch address	1	1	00:03:59		
Authorized controlled burning	2	2	00:06:11		
Smoke scare, odor of smoke	1	1	00:05:02		
Total Good Intent:	8	4	00:05:21		
False Call					
Smoke detector activation due to malfunction	1	1	00:03:00		
Unintentional transmission of alarm, other	2	2	00:11:34		
Total False Call:	3	3	00:08:42		
Total Incident Count:	47	42		\$0.00	

Total Rescue 36

Total Fire 11

Total Emergent Fire 3:25 mins

Total Emergent Rescue 7:42

April 2018

47 total runs, 11 fire calls and 36 rescue calls.

TOTAL Average emergent fire response was 3:25 minutes and average emergent rescue response was 7:42 minutes.

Station 2 average fire response time 6:15

Station 2 average emergent rescue response time 15:17

3 calls were run out of station 2; two were rescues and one was a fuel spill.

- Fuel spill @ FM 3009 & FM 1863 – applied absorbent – 6:15 minute response (1&2 responded)
- Medical @ 500 blk Mission Valley – Schertz transported – 12:20 minute response
- Medical @ 5000 blk Copper Valley – Schertz transported – 18:15 minute response

All District C responses were responded to and on scene by Station 2 first.