

**Minutes –Meeting of the Bracken VFD Board of Directors  
Monday, May 20, 2019**

**Board Members**

Charles Flink, President	- Present	Skip Courter, Member	- Present
Kurtis Wilcox, Vice President	- Present	Bob Schoeler, Member	- Present
Mark Schroeder, Treasurer	- Present	Rick Shimon, Member	- Present
Jim Moreland, Secretary	- Absent	Walter Brown, Member	- Present
Buddy Boone, Member	- Present		

**Regular Board Meeting**

Pledge Recited to US and Texas Flags.

President Charles Flink called the meeting to order at 7:00 p.m.

**As the first order of business, Minutes** of the Apr.22, 2019 Board of Directors Meeting were presented. Rick made a motion to approve with 1 correction and Mark 2<sup>nd</sup>. The motion passed unanimously.

**Treasurer's Report** – Mark reported our cash on hand, as of May 17, 2019, is \$539,136.59. He also reported income was 50.53% of budget, and expense was 28.11% of budget through 33.3% of the year. Armstrong Vaughan has completed our 2018 Form 990 income Tax Return. It has been E-filed with the IRS, and a copy was sent to all directors before filing. The Budget committee will meet at 3:00 PM on 5/23 at Station 1. The complete Treasurer's report is attached.

**Unfinished Business and General Orders**

**Fire Chief Report** – Chief Zipp reported that

1. We hired 2 Firefighters. They are doing well in training and will be on shift soon.
2. We will be taking part in a Pancake Breakfast with Garden Ridge PD again this year on June 22 at the park in garden ridge. The proceeds go to Comal Co. Youth Advocacy.
3. Four Firefighters will be honored by the Schertz City Council at the May 28<sup>th</sup> Council Meeting for saving the life of a juvenile.

**Fire Marshal Report/ Emergency Rescue Report** – Chief Zipp reported that in April we had 61 total calls, 12 fire related and 49 rescue related. Our Avg. Response Time was 5:27 minutes for Fire and 8:15 for Rescue. See attached report. Complete Report attached.

**Emergency Services District (ESD) Update** –Randy Maschek reported that ESD 6 and Chief Zipp are having meetings with ESDs 2 and 3 about possible shared service from their new Cranes Mill Rd. at Hwy 46 Station. ESD is exploring hiring a Project Manager for the Delafield Station.

**The Employee Handbook** was not ready for discussion so that item is tabled until the June Meeting.

**New Business**

1. Tax return is finished so there was no action.

**Adjourn**

The next board meeting is scheduled for Monday June 24, 2019 at 7:00 PM. Buddy made a motion for the meeting to be adjourned, which was seconded by Kurtis. Motion carried, and the meeting was adjourned at 7:39 p.m.

Respectfully submitted,

*Walter Brown,*

## Treasurer's Report

For May 20, 2019

- **Budget Recap Jan 1, 2019 – April 30, 2019**

Through 33.3% of the year

Income 50.53% of budget

Expenses 28.11% of budget

- **Cash on Hand as of 05/17/19: \$539,136.59**

First United Bank Checking \$ 134,449.69

First United Bank Christmas Fund \$ 1,527.53

Schertz Bank Checking \$ 41,540.49

Schertz Bank Payroll \$ 110,905.49

Schertz Money Market \$ 250,713.39

- **Armstrong Vaughan has completed our 2018 Form 990 Income Tax Return. It has been E-filed with the IRS. A copy was sent to all directors before filing.**

- **The budget committee will meet later this week to begin work on our 2020 budget.**

Respectfully Submitted,

Mark Schroeder

Treasurer

## April 2019

61 total runs, 12 fire calls and 49 rescue calls.

TOTAL Average emergent fire response was 5:27 minutes and average emergent rescue response was 8:15 minutes.

Station 1 average fire response time 7:17

Station 1 average emergent rescue response time 8:15

Station 2 average emergent fire response time 00:00

Station 2 average emergent rescue response time 11:49

1 call was run out of station 2.

End of Copper Trace – nothing found – 13:29 mins

Keller Ridge – EMS dispatched and canceled – 00

Keller Ridge – Medical – 16:21 mins

# Incident by Incident Type With Detail

Date Range: From 4/1/2019 To 4/30/2019

Incident Type	Incident Count	Used in Ave Resp.	Average Response Time HH:MM:SS	Total Loss	Total Value
<b>Fire</b>					
Passenger vehicle fire	1	1	00:05:27		
<b>Total Fire:</b>	<b>1</b>	<b>1</b>	<b>00:05:27</b>		
<b>EMS/Rescue</b>					
Medical assist, assist EMS crew	34	34	00:06:48		
Medical assist, assist EMS crew - NO TRANSPORT	10	9	00:05:23		
Vehicle accident with injuries	1	1	00:07:01		
Vehicle accident with injuries - NO TRANSPORT	3	3	00:06:38		
<b>Total EMS/Rescue:</b>	<b>48</b>	<b>47</b>	<b>00:06:31</b>		
<b>Service Call</b>					
Public service assistance, other	1	1	00:04:36		
Assist invalid	1	1	00:10:00		
<b>Total Service Call:</b>	<b>2</b>	<b>2</b>	<b>00:07:18</b>		
<b>Good Intent</b>					
Dispatched & cancelled en route	4				
EMS: Dispatched & cancelled en route	1				
No incident found on arrival at dispatch address	2	2	00:11:58		
Steam, other gas mistaken for smoke, other	1	1	00:11:10		
<b>Total Good Intent:</b>	<b>8</b>	<b>3</b>	<b>00:11:42</b>		
<b>False Call</b>					
Unintentional transmission of alarm, other	1	1	00:09:50		
Detector activation, no fire - unintentional	1	1	00:05:00		
<b>Total False Call:</b>	<b>2</b>	<b>2</b>	<b>00:07:25</b>		
<b>Total Incident Count:</b>	<b>61</b>	<b>55</b>		<b>\$0.00</b>	<b>\$0.00</b>

## Incident Type Response Summary by Station

Date Range: From 4/1/2019 To 4/30/2019

Station Selected: All

Incident Type Selected: All

<u>Incident Type</u> Station ID	<u>Incident Count</u>	<u>Used in Ave Resp.</u>	<u>Average Response Time</u> HH:MM:SS	<u>Total Loss</u>	<u>Total Value</u>
<b>Station: 1</b>					
Fire	1	1	00:05:27	\$0.00	\$0.00
EMS/Rescue	47	46	00:06:24	\$0.00	\$0.00
Service Call	2	2	00:07:18	\$0.00	\$0.00
Good Intent	8	3	00:11:42	\$0.00	\$0.00
False Call	2	2	00:07:25	\$0.00	\$0.00
<b>Totals:</b>	<b>60</b>	<b>54</b>	<b>00:06:45</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Station: 2</b>					
EMS/Rescue	1	1	00:11:49	\$0.00	\$0.00
<b>Totals:</b>	<b>1</b>	<b>1</b>	<b>00:11:49</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Total Incident Count:</b>	<b>61</b>			<b>\$0.00</b>	<b>\$0.00</b>