



BRACKEN VOLUNTEER FIRE DEPARTMENT

(210) 651-5762

23600 FM 3009 · SAN ANTONIO, TX 78266

Minutes –Meeting of the Bracken VFD General Membership Meeting, Tuesday, Oct 8, 2019

Board Members

Charles Flink, President	- Absent	Skip Courter, Member	- Present
Kurtis Wilcox, Vice President	- Present	Bob Schoeler, Member	- Present
Mark Schroeder, Treasurer	- Present	Rick Shimon, Member	- Absent
Jim Moreland, Secretary	- Present	Walter Brown, Member	- Present
Buddy Boone, Member	- Present		

Regular Board Meeting

Pledge Recited to US and Texas Flags.

Vice-President Kurtis Wilcox called the meeting to order at 7:00 p.m.

As the first order of business, Minutes of the Sep 28, 2019 Board of Directors Meeting were presented. Skip Courter made a motion to approve the minutes with second by Mark Schroeder. The motion passed unanimously.

Treasurer's Report – Mark Schroeder reported our cash on hand, as of Oct 4, 2019, is **32,305.24**. He also reported income was 76.3% of budget, and expense was 63.6% of budget through 75% of the year. Jim Moreland made a motion to approve the Report with second by Bob Schoeler. The motion passed unanimously. The complete Treasurer's report is attached.

Unfinished Business and General Orders

Fire Chief Report – Chief Zipp reported that

1. The department is covering approximately 80 square miles with 17 full-time personnel and 18 part-time. Calls per month have doubled over the past several years and now total over 60 per month.
2. The new station is open and staffed. Goal is to keep it open 24/7 in the future. Burn ban is still in effect. If there is no rain in the near future, there will be an emergency declaration for Comal County that opens the door for Federal disaster assistance if a fire occurs.

Activity Report.

Assistant Chief Anz reported there were 679 total calls from Oct 1 2018 to Sep 30, 2019. The total average emergent fire response was 8:17 and average emergent rescue response was 7:08 minutes. 28 calls were run out of Station 2.

During Sept 2019, there were 49 total runs, 10 fire calls and 39 rescue calls. Total average emergent fire response was 8:07 minutes and average emergent rescue response was 8:25 minutes. The complete reports are attached. Student education sessions are scheduled for Garden Ridge Elementary and Triumphant Lutheran.

Emergency Services District (ESD) Update – Commissioner Herb Coley reported:

1. The ESD Commission is very pleased with the relationship between the ESD and the BVFD, particularly regarding the stewardship of taxpayer dollars by the BoD and Chief Zipp.
2. The strategic planning process is getting underway with approximately 20 people from various communities. Kachina Smith who is part of the ESD's Strategic Planning Committee was present and stated the Committee had their first meeting to lay out plans. Their next Strategic Planning Committee meeting is later this month.

Old Business

1. Additional health Insurance Plans: Marilyn Winters reported that Colonial offers the best coverage for the best price for cancer coverage. Hope to have it in place by 1 Dec 2019. Walter Brown made a motion to provide this coverage for our fire fighters. Bob Schoeler seconded and it was approved unanimously.
2. Employee Handbook: Marilyn Winters reported that she has received a red-line copy of what was submitted from The Gardner Law Firm. This will be discussed at the November meeting after she has completed the review and reported on recommended changes.

New Business

3. Annual General Membership Meeting: Three Board positions held by Rick Shimon, Jim Moreland and Walter Brown up for re-election were presented to the membership. Nominations from the floor were opened; none received. All three incumbents agreed to serve another term. Members present voted and re-elected all three unanimously.
4. Round Table: No items reported.
5. Adjourn: Buddy Boone made a motion to adjourn and Mark Schroeder seconded. Motion passed unanimously. Meeting was adjourned at 7:24pm.

The next board meeting is scheduled for Monday Nov 18, 2019 at 7:00 PM. This is one week earlier than usual because of the Thanksgiving holiday.

Respectfully submitted


James P. Moreland

Secretary, BVFD Board of Directors

**Bracken Volunteer Fire Department
23600 FM 3009
San Antonio, Texas 78266**

**Treasurer's Report
For October 8, 2019**

- **Budget Recap Jan 1, 2019 – September 30, 2019**

Through 75.0% of the year

Income	76.3% of budget
Expenses	63.6% of budget

- **Cash on Hand as of 10/04/19: \$ 432,305.24**

First United Bank Checking	\$ 139,507.61
First United Bank Christmas Fund	\$ 1,527.53
Schertz Bank Checking	\$ 51,248.61
Schertz Bank Payroll	\$ 118,273.67
Schertz Money Market	\$ 121,747.82

- **No other business to report at this time.**

**Respectfully Submitted,
Mark Schroeder**

**Activity Report
OCT 1 2018 TO SEP 30 2019**

679 total runs, 157 fire calls and 522 rescue calls.

**TOTAL Average emergent fire response was 7:36 minutes and
average emergent rescue response was
7:08 minutes.**

**Station 1 average emergent fire response time 8:17
Station 1 average emergent rescue response time 7:02**

**Station 2 average emergent fire response time 6:33
Station 2 average emergent rescue response time 9:48**

**28 calls were run out of station 2.
6 to Copper Ridge
6 to Rockwall Ranch
7 to FM 1863
5 to FM 3009
4 to SH 46**

September 2019

49 total runs, 10 fire calls and 39 rescue calls.

**TOTAL Average emergent fire response was 8:07 minutes and
average emergent rescue response was
8:25 minutes.**

**Station 1 average fire response time 7:45
Station 1 average emergent rescue response time 8:09**

**Station 2 average emergent fire response time 00:00
Station 2 average emergent rescue response time 2:56**

**1 run to Copper Ridge, Solms Forest – Medical – no transport
– 16:55 min response**

**2 calls were run out of station 2.
1 was to SH 46 – Medical – no transport – 13:00 min response
1 was to FM 3009 – MVC – no transport – 12:52 min response**