



BRACKEN VOLUNTEER FIRE DEPARTMENT

(210) 651-5762

23600 FM 3009 · SAN ANTONIO, TX 78266

Minutes –Meeting of the Bracken VFD Board of Directors Monday, Sep 23, 2019

Board Members

Charles Flink, President	- Present	Skip Courter, Member	- Present
Kurtis Wilcox, Vice President	- Present	Bob Schoeler, Member	- Absent
Mark Schroeder, Treasurer	- Present	Rick Shimon, Member	- Present
Jim Moreland, Secretary	- Present	Walter Brown, Member	- Absent
Buddy Boone, Member	- Absent		

Regular Board Meeting

Pledge Recited to US and Texas Flags.

President Charles Flink called the meeting to order at 7:00 p.m.

As the first order of business, Minutes of the Aug 26, 2019 Board of Directors Meeting were presented. Kurtis Wilcox made a motion to approve the minutes with second by Mark Schroeder. The motion passed unanimously.

Treasurer's Report – Mark Schroeder reported our cash on hand, as of Sep 20, 2019, is **489,602.75**. He also reported income was 76.2% of budget, and expense was 56.8% of budget through 66.6% of the year. Rick Shimon made a motion to approve the Report with second by Skip Courter. The motion passed unanimously. The complete Treasurer's report is attached.

Unfinished Business and General Orders

Fire Chief Report – Chief Zipp reported that

1. Did a joint training with xxx that included realistic search and rescue and a hay fire. Also did training on two vehicles (extrication).
2. Fire prevention training planned for Bracken Methodist Church and the GR Elementary School.
3. BVFD will be present if possible for National Night Out, 1 Oct 2019.
4. Burn ban is still in effect. May change if we get any additional rain.
5. Update on Delafield Construction Project: Had an on-site visit for the architect and the Project Manager. Contractors being lined up for the bids. Hoping to have a blueprint for both projects by November 15 2019.

Activity/ Emergency Rescue Report – Asst. Chief Bill Anz submitted the report after returning to work. Total of 63 calls; Station 1, 60 calls with average response of 7:18. Station 2, 3 calls with an average of 9:03.

Emergency Services District (ESD) Update – Commissioner Randy Maschek reported:

1. Tax rate was adopted last ESD meeting. No known objections voiced to date. There will be a very narrow window for next year's budget submission.
2. Next meeting is Oct 7th instead of the 14th.
3. Granted permission for Chief Zipp to start the process for purchasing a new firetruck. It will have a lot more technology than the last purchase. Target is around \$800,000 and purchase will be through Buy Board.

Old Business

1. Additional health Insurance Plans: Marilyn reported that more research is being done to ensure other possibilities have cancer coverage like Colonial. Plan is to pay for a policy with baseline coverage up to \$10K. Hope to have a policy in effect by 1 Dec 2019. President Flink tabled the issue until the next meeting.
2. Employee Handbook: Gardner Law Firm has the handbook under review and hope to have results available soon. President Flink tabled the issue until the November meeting.

New Business

3. Annual Meeting: Oct 8th and President Flink will be absent.
4. Elections: President Flink reported that positions held by Rick Shimon, Jim Moreland and Walter Brown are up for re-election. Nominations may be taken from the floor and the vote will be by all members present at the annual meeting. The November meeting will be a long one, so President Flink asked the BoD about moving it from the 25th to the 18th. Rick Shimon made the motion and Mark Schroeder seconded. Motion carried.
5. Round Table: No items reported.
6. Adjourn: Rick Shimon made a motion to adjourn and Skip seconded. Meeting was adjourned at 7:36pm.

The next board meeting is scheduled for Monday Oct 8, 2019 at 7:00 PM. Rick Shimon made a motion for the meeting to be adjourned, which was seconded by Skip Courter. Motion carried, and the meeting was adjourned at 7:38p.m.

Respectfully submitted



James P. Moreland

Secretary, BVFD Board of Directors

**Bracken Volunteer Fire Department
23600 FM 3009
San Antonio, Texas 78266**

**Treasurer's Report
For Sep 23, 2019**

- Budget Recap Jan 1, 2019 – August 31, 2019

Through 66.6% of the year

Income 76.2% of budget
Expenses 56.8% of budget

- Cash on Hand as of 09/20/19: \$ 489,602.75

First United Bank Checking \$ 137,860.11
First United Bank Christmas Fund \$ 1,527.53
Schertz Bank Checking \$ 32,396.30
Schertz Bank Payroll \$ 26,070.99
Schertz Money Market \$ 291,747.82

- No other business to report at this time.

Respectfully Submitted,

Mark Schroeder
Treasurer

Activity Report Aug 2019

Incident Type Response Summary by Station

Date Range: From 8/1/2019 To 8/31/2019

Station Selected: All

Incident Type Selected: All

<u>Incident Type</u> Station ID	<u>Incident Count</u>	<u>Used in Ave. Resp.</u>	<u>Average Response Time</u> HH:MM:SS
Station: 1			
Fire	2	1	00:09:52
EMS/Rescue	43	43	00:07:09
Hazardous Condition	2	2	00:04:59
Service Call	1	1	00:04:53
Good Intent	3		
False Call	9	9	00:08:27
Totals:	60	56	00:07:18
Station: 2			
EMS/Rescue	1	1	00:17:58
Good Intent	1	1	00:03:20
False Call	1	1	00:05:52
Totals:	3	3	00:09:03
Total Incident Count:		63	