



## BRACKEN VOLUNTEER FIRE DEPARTMENT

(210) 651-5762

### **Minutes –Meeting of the Bracken VFD Board of Directors Monday, Nov. 18, 2019**

#### **Board Members**

|                               |           |                      |           |
|-------------------------------|-----------|----------------------|-----------|
| Charles Flink, President      | - Present | Ski Courtier, Member | - Absent  |
| Kurtis Wilcox, Vice President | - Absent  | Bob Schoeler, Member | - Present |
| Mark Schroeder, Treasurer     | - Present | Rick Shimon, Member  | - Absent  |
| Jim, Moreland, Secretary      | - Absent  | Walter Brown, Member | - Present |
| Buddy Boone, Member           | - Present |                      |           |

#### **Regular Board Meeting**

President Charles Flink called the meeting to order at 7:00 p.m.

Recited Pledges of Allegiance to US and Texas Flags.

As the first order of business, minutes of the Oct 8, 2019 General Meeting were presented. Mark Schroeder made a motion to approve and Bob Schoeler seconded to approve with one correction the Treasurer's report from \$32,000 to \$432,000. The motion passed unanimously.

**Treasurer's Report** – Mark reported our cash on hand, as of Nov. 15, 2019, is \$ 688,718.33. He also reported income was 102.25% of budget, and expense was 70.17 % of budget through 83.3% of the year. Mark made a motion to approve the report, Buddy 2<sup>nd</sup> the motion. Motion passed unanimously.  
The complete Treasurer's report is attached.

#### **Unfinished Business and General Orders**

**Fire Chief Report** – Chief Zipp reported that

1. Business as usual
2. Had a water leak at Station 2 that caused sheetrock damage. Insurance has already paid and we are getting estimates from contractors.
3. We have Bunker Gear testing coming up.
4. Fire Protection Month finished.
5. Doing First Aid Class at City Hall and Citizens Police Alumni.
6. We did Halloween Truck or Treat at community center.
7. We are working on new maps due to fast growth in the district.
8. Working with ESD6 on a Strategic Plan.
9. Working on plans for a new truck.
10. Several new BVFD memberships.
11. Address signs are selling fast, around 75 and more coming.

**Activity Report/ Emergency Rescue Report** – Asst Chief Anz reported that in Oct. we had 69 total calls, 18 fire related and 51 rescue related. Our Average Response Time was hampered by bad weather; 10:18 minutes for Fire and 6:48 for Rescue at Station1, 13:02 for Fire and 11:33 for Rescue at Station 2. See attached report. Asst Chief Anz also noted that Fire Prevention activity was finished during the first week of November. Saw

over 1000 children. Bracken UMC is doing a Santa visit on 10 December and has requested a fire truck be present.

### **Emergency Services District (ESD) Update –Randy Maschek**

1. Approved new fire truck and working on specs.
2. ESD plans to pay 100% of cost with no financing.
3. The annual Safety Convention will be Feb. 20-22 at Moody Gardens in Galveston.
4. The architect for Station 2 is working on plans, ESD might receive electronic version by Christmas.
5. The Strategic Planning committee is meeting tomorrow, and has been broken into sub-committees.

### **New Business**

1. Discussed the Christmas Party to be held Friday Dec. 6 at 7 p.m. Everything is booked and ready. 876 cards will be sent out. We will have a short meeting and adjourn for the party. We received a notice from Garden Ridge City Parks Committee that they are moving their Christmas tree lighting event to the 1<sup>st</sup> Friday in December in 2020, and suggesting we move the BVFD Christmas Party to the 1<sup>st</sup> Saturday in Dec 2020.
2. Discussed incentive pay for BVFD full-time and other employees. Buddy made a motion, and Mark 2<sup>nd</sup> the motion to give the Asst. Chief 1 week pay and \$30 per year of service, Shift Leaders 1 week pay and \$25 per year of service, and other Full Time employees 1 week pay and \$20 per year of service, and part time employees get gift card at the Chief's discretion.. The motion passed unanimously.
3. Charlie closed the regular meeting to go into executive session at 7:35 and reopened the regular meeting at 7:46.
4. Mark made a motion to give the Chief an incentive pay of 1 week pay and \$35 per year of service and a 4% raise. Buddy 2<sup>nd</sup> the motion. The motion passed unanimously.
5. Buddy made a motion to give our Bookkeeper incentive pay of \$350 and a pay increase of \$1.00/hr. Bob 2<sup>nd</sup> the motion. The motion passed unanimously.
6. A slate of officers for the BVFD Board of Directors for 2018 was nominated.  
President: Charlie Flink  
Vice President: Kurtis Wilcox  
Treasurer: Mark Schroeder  
Secretary: Jim Moreland

Buddy made a motion to accept the slate as presented, Bob 2<sup>nd</sup> the motion. The motion passed unanimously.

### **Adjourn**

The next board meeting is scheduled for Friday Dec 6, 2019 at 6:45 PM. Buddy made a motion for the meeting to be adjourned, which was seconded by Bob. Motion carried, and the meeting was adjourned at 7:51 p.m.

Respectfully submitted,

*Walter Brown*, Substitute.

## Treasurer's Report

**For November 18, 2019**

- **Budget Recap Jan 1, 2019 – October 31, 2019**

Through 83.3% of the year

Income 102.25% of budget

Expenses 70.17% of budget

- **Cash on Hand as of 11/15/19: \$ 688,718.33**

First United Bank Checking \$ 151,343.75

First United Bank Christmas Fund \$ 1,527.53

Schertz Bank Checking \$ 114,977.02

Schertz Bank Payroll \$ 108,139.42

Schertz Money Market \$ 312,730.61

- **Our medical insurance with Blue Cross Blue Shield has been renewed effective 12/1/19 at a rate increase of 3.5%.**

- **Our auto and liability insurance with VFIS of Texas will renew on 12/31/19 at cost of \$25,689.00. This is an increase of 3.9% over the previous year.**

Respectfully Submitted,

Mark Schroeder

Treasurer

## ACTIVITY REPORT - OCTOBER 2019

69 total runs, 18 fire calls and 51 rescue calls.

TOTAL Average emergent fire response was 10:18 minutes and average emergent rescue response was 8:59 minutes.

**Station 1 average emergent fire response time 10:18 Station 1 average  
emergent rescue response time 6:48**

Station 2 average emergent fire response time 13:02

Station 2 average emergent rescue response time 11:33

2 runs to Copper Ridge:

1 was to High Forest Dr — Medical — Schertz transported — 21:00 min response

1 was to Dry Comal — Lightning strike — no transport — 20:32 min response

3 runs to SH46 area:

1 was to SH 46 — Trash fire — 17:07 min response

1 was to Herberlin — Medical — Schertz transported 14:16 min response

1 was to Herberlin — Medical — NBFD transported — 12:00 min response

5 calls were run out of station 2:

1 was to Herberlin — Medical — no transport — 11:25 min response

1 was to SH46 — 1 — 13:02 min response

2 were to David Jonas Dr — False alarm — no transport — 11:54 / 16:18 min response

1 was to SH46/Herberlin — MVC — no transport — 11:41 min response

## **Donald Zipp**

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**From:** Councilp15 <Councilp15@ci.garden-ridge.tx.us>  
**Sent:** Monday, November 18, 2019 1:56 PM  
**To:** Donald Zipp  
**Cc:** City Administrator, Mayor, Jim Miller, Shelby Trial  
**Subject:** 2020 Community Center BVFD Christmas Party

Chief Zipp,

Thank you very much for meeting with Dr. Jim Miller and me this morning.

As discussed, the City's Parks Committee will be moving their 2020 (and beyond) annual Tree Lighting celebration to the first Friday night in December. We believe it would be more advantageous to the kids, not to mention our volunteers, to not have the event on a school night as it has been since its inception. It's possible we may even extend the event an additional hour or so as well but that has yet to be determined.

Perhaps the BBFD party would consider moving to the 1st Saturday of December beginning in 2020?

We would, of course, continue to work with you as another important civic organization with respect to the decorations. We could leave many of them in place as we've done before.

Our understanding at this point is that the tree and wreaths are key elements for this year but we'd be happy to continue to work with you on others in the future too.

The Parks Committee annual 2020 tree lighting will be Friday, December 4.

Again, thank you for your time and appreciation of our event.

Please let us know if you have any questions or comments.

Thank you,

Kay Bower

Sent from iPhone