



BRACKEN VOLUNTEER FIRE DEPARTMENT

(210) 651-5762

Minutes –Meeting of the Bracken VFD Board of Directors Monday, April 27 2020

Board Members

Charles Flink, President	- Present	Skip Courter, Member	- Absent
Kurtis Wilcox, Vice President	- Present	Bob Schoeler, Member	- Absent
Mark Schroeder, Treasurer	- Present	Rick Shimon, Member	- Present
Jim, Moreland, Secretary	- Present	Walter Brown, Member	- Present
Buddy Boone, Member	- Present		

Regular Board Meeting

President Charles Flink called the meeting to order at 7:00 p.m.

Pledges of Allegiance to US and Texas Flags were suspended due to this meeting being held by video/teleconference.

Minutes Approval – As the first order of business, minutes of the Feb 2019 General Meeting were presented. Buddy Boone made a motion to approve and Jim Moreland seconded. Motion passed unanimously. The March meeting was cancelled due to COVID-19 meeting restrictions, so there are no minutes for March 2020.

Treasurer's Report – President Flink reported our cash on hand. As of Apr 24, 2020, cash on hand is \$630,061.36. Income was 26.7% of budget and expense was 22.6% of budget through 25% of the year. Buddy Boone made a motion to approve the report, Rick Shimon seconded the motion. Motion passed unanimously. See detailed Treasurer's report attached. We will review the March report at the May meeting since it was not on the agenda.

Unfinished Business and General Orders

Fire Chief Report – Chief Zipp reported that

1. Station is basically locked down. Body temperatures all personnel are being tested each morning. One firefighter had a fever but was negative for COVID-19. Contractors doing work on the building are also being tested.
2. Pre-construct trip/meeting for the new truck was not conducted due to COVID-19 travel restrictions. Delivery is still on schedule.
3. Main station and Delafield construction are both on schedule. 38-foot travel trailer is being brought in for crew and 40-foot office complex is being brought in for main station construction.
4. Calls have been a little slow, but starting to pick up again.
5. A contract with SYSCO was signed to continue supply deliveries when local stores were unable to provide paper products and other necessities. Some prices might be a bit higher, but things are working well. Tapering off as local supply availability returns.

Activity Report/ Emergency Rescue Report – Asst Chief Anz reported that in February we had 46 total calls, 7 fire related and 39 rescue related. Average response time was 3:57 and 7:42 for emergent rescue response. For March, we had 60 total runs, 19 fire and 41 rescue. Average response in March for fire was 6:22 and 7:11 for emergent response. See attached reports.

Emergency Services District (ESD) Update –No ESD representative present.

New Business

1. Discuss and take action on \$250 Donation to Club 100 from non-ESD Funds. President Flink asked Chief Zipp, as a member of the 100 Club BoD for an update. Chief Zipp explained that the Club has a big insurance policy for payments up to \$50k when necessary. They have also been purchasing N-95 masks and sanitizer for first responders. Jim Moreland made a motion to make the \$250 donation from non-ESD funds. Mark Schroeder seconded. Motion was passed unanimously.
2. Open floor comments: Buddy asked for prayers for his wife who was diagnosed with cancer. President Flink reported that his wife has been making masks for the COVID-19 effort. The Dansby's provided a huge ham platter for the firefighters. Buddy reported others have been providing goodies for the firefighters. Chief Zipp said he will keep track of donations for thank you cards later.

Adjourn

The next board meeting is scheduled for Monday, May 18th, 2020 at 7:00 p.m. to avoid the holiday on the 25th. Buddy Boone made a motion for the meeting to be adjourned, which was seconded by Rick Shimon. Motion carried, and the meeting was adjourned at 7:38 p.m.

Respectfully submitted,

Jim Moreland
Secretary, BVFD BoD

Attachments

BVFD Meeting - 27 April 2020

AGENDA

Regular Board Meeting- Call to Order by Board President (Fink)

1. Pledges to the Flags (US and Texas)
2. Approve minutes of the February 2020 meeting
3. Report of the Treasurer Mark Schroeder

Unfinished Business and General Orders

1. Fire Chief Report (Chief Donald Zipp)
2. Activity Report (Assistant Chief Bill Auz)
3. ESD Update (ESD representative)

New Business

1. Discuss and take action on \$250 Donation to Club 100 from non-ESD Funds
2. Open from the floor

Round Table – Additional comments/questions from Board Members.

Adjourn

Next Meeting is May 25th at 7:00 p.m.

A grid of video thumbnails from a Zoom meeting. The participants shown are: Charles Fink (top left), Jim Moreland (top middle), Donald Zipp (top right), Rick Shimon's iPad (middle left), iPhone Buddy (middle middle), M Winters (middle right), bill (bottom left), and iPad (4) (bottom middle). Each thumbnail includes a name label and a small red 'X' icon in the top left corner.

183306093450

A dark grey rectangular button with a white telephone handset icon and the phone number 183306093450.

Treasurer's Report For Apr 27, 2020

- **Budget Recap Jan 1, 2020 – March 31, 2020**

Through 25.0% of the year

Income 26.7% of budget

Expenses 22.6% of budget

- • Cash on Hand as of 04/23/20: \$ 630,061.36

First United Bank Checking \$ 153,881.04

First United Bank Christmas Fund \$ 1,682.53

Schertz Bank Checking \$ 65,463.78

Schertz Bank Payroll \$ 144,431.30

Schertz Money Market \$ 264,602.71

- • **I have been notified by Armstrong Vaughan that our audit will be done remotely this year. This should have minimal effect on us as most of the audit information is uploaded to their portal and they are able to view all documentation electronically. They usually spend only 4 to 6 hours on site doing field work.**

- • **We have received our 2nd quarter check form the ESD in the amount of \$368,362.50. The ESD reduced the payment amount by \$25,000 as a repayment for the extra \$25,000 they gave us in the 1st quarter. The \$368,362.50 is reflected in the balances shown above.**

Respectfully Submitted,
Mark Schroeder
Treasurer

RUN REPORT

February 2020

46 total runs, 7 fire calls and 39 rescue calls.

TOTAL Average emergent fire response was 3:57 minutes and average emergent rescue response was 7:42 minutes.

Station 1 average fire response time 3:57

Station 1 average emergent rescue response time 7:11

Station 2 average emergent fire response time 00:00

Station 2 average emergent rescue response time 5:51

5 calls were run out of station 2.

SH 46/Copper Ridge responses

1 Medical emergency – SH 46W – 13:06 mins

RUN REPORT

March 2020

60 total runs, 19 fire calls and 41 rescue calls.

TOTAL Average emergent fire response was 6:22 minutes and average emergent rescue response was 7:11 minutes.

Station 1 average emergent fire response time 7:11

Station 1 average emergent rescue response time 6:57

Station 2 average emergent fire response time 4:21

Station 2 average emergent rescue response time 6:43

7 calls were run out of station 2

SH 46/Copper Ridge responses

1 Medical emergency – County Recycling center – 12:32