



BRACKEN VOLUNTEER FIRE DEPARTMENT
23600 FM3009, San Antonio TX 78266
(210) 651-5762

Draft Minutes –Meeting of the Bracken VFD Board of Directors
Monday, February 22, 2021

Board Members

Charles Flink, President	- Absent	Skip Courter, Member	- Absent
Kurtis Wilcox, Vice President	- Present	Bob Schoeler, Member	- Present
Mark Schroeder, Treasurer	- Absent	Rick Shimon, Member	- Absent
Jim Moreland, Secretary	- Present	Walter Brown, Member	- Present
Buddy Boone, Member	- Absent		

Regular Board Meeting

Vice President Kurtis Wilcox called the meeting to order at 7:00 p.m. via teleconference due to COVID-19 Pandemic public meeting restrictions. In addition to the BoD members above, Randy Maschek (ESD 6), Chief Zipp, and Marilyn Winters, Bookkeeper. Pledges of Allegiance to US and Texas Flags were suspended due to this meeting being held by video/teleconference.

Minutes Approval – As the first order of business, minutes from Jan 2021 meeting were presented. Bob Schoeler made a motion to approve the minutes and Walter Brown seconded. Motion passed unanimously.

Treasurer's Report – Marilyn Winters reported on behalf of Treasurer Schroeder for the period Jan 1 to Jan 31st, 2021. As of Feb 19th, 2021, cash on hand is \$459,489.03. As of Jan 31st, income was 25% of budget and expenses were 8.5% of budget through 8.33% of the year. Bob Schoeler made a motion to approve the report and Kurtis Wilcox seconded. Motion passed unanimously.

Unfinished Business and General Orders

- 1. Fire Chief Report** – Chief Zipp reported that all the portable office buildings are gone. They are moved into the renovated space in the main station but still organizing things. Texas Compliance Commissioner was on site for two hours going over the BVFD books and everything was approved for another two years. The Delafield Station is almost complete. Doors are in San Antonio and should be installed soon. Chief Zipp also expanded on the comment in the ESD 6 meeting about a TCEQ fine. Apparently, the previous owner of the Delafield Station land, expanded the gravel ground cover without a permit. TCEQ levied a fine on the ESD as the new owner. ESD 6 is working through that. Everything went well during the recent power outage and freezing temperatures. The main station did lose water during the coldest weather due to a frozen supply line. BVFD did assist at the large apartment fire in NE San Antonio. Several other calls were received about falls (ice related) and power outages (alarms going off due to power going on and off).

2. **Activity Report/ Emergency Rescue Report** – In the report covering January, 2021, Chief Zipp reported a total of 69 total runs; 15 fire and 54 rescue. Average emergency fire response time: 8:22. average rescue response time: 7:47. 17 calls were run out of the Delafield Station (Station 2). Report attached.
3. **Emergency Services District (ESD) Update** – No ESD representative joined the meeting. President Flink related that ESD is proposing that privately funded flags made from fire hose be put on display at both fire stations. Cost is approximately \$1500 total. ESD is proposing donations be run through the BVFD non-profit so donors can take a tax deduction.

New Business

1. Marilyn Winters related there was no action on the Armstrong and Vaughn audit due to the weather last week.

BoD Roundtable: Nothing additional.

Adjourn

The next board meeting is scheduled for Monday, Mar 22nd, 2021 at 7:00 p.m. Bob Schoeler made a motion for the meeting to be adjourned, which was seconded by Walter Brown. Motion carried unanimously, and the meeting was adjourned at 7:32pm.

Respectfully submitted,

Jim Moreland

Secretary, BVFD BoD

**Treasurer's Report
For February 22, 2021**

- **Budget Recap Jan 1, 2021 – January 31, 2021**

Through 8.33% of the year

Income	25.0% of budget
Expenses	8.5% of budget

- **Cash on Hand as of 02/19/21: \$ 459,489.03**

First United Bank Checking	\$ 155,471.97
First United Bank Christmas Fund	\$ 1,682.53
Schertz Bank Checking	\$ 30,922.28
Schertz Bank Payroll	\$ 91,050.90
Schertz Money Market	\$ 180,361.35

- **No other business to report at this time.**

Respectfully Submitted,

Mark Schroeder
Treasurer

January 2021

69 total runs, 15 fire calls and 54 rescue calls.

TOTAL Average emergent fire response was 8:22 minutes and average emergent rescue response was 7:47 minutes.

Station 1 average emergent fire response time 6:22
Station 1 average emergent rescue response time 6:50

Station 2 average emergent fire response time 1:38
Station 2 average emergent rescue response time 10:27

17 calls were run out of station 2.

SH 46/Copper Ridge responses

- Medical emergency – Palisades View – 17:00
- Medical emergency – Copper Crest – 13:58
- Medical emergency – Felger – 15:00
- Medical emergency – Herberlin – 14:08
- Medical emergency – Felger – 11:52
- Medical emergency – Felger – 15:47
- Medical emergency – Felger – 12:00
- Medical emergency – Felger – 12:47