



BRACKEN VOLUNTEER FIRE DEPARTMENT
23600 FM3009, San Antonio TX 78266
(210) 651-5762

Draft Minutes –Meeting of the Bracken VFD Board of Directors
Monday, April 26th, 2021

Board Members

Charles Flink, President	- Present	Skip Courter, Member	- Present
Kurtis Wilcox, Vice President	- Absent	Bob Schoeler, Member	- Present
Mark Schroeder, Treasurer	- Present	Rick Shimon, Member	- Absent
Jim Moreland, Secretary	- Present	Walter Brown, Member	- Present
Buddy Boone, Member	- Present		

Regular Board Meeting

President Charles Flink called the meeting to order at 7:01 p.m. In addition to the BoD members above, Chief Zipp was in attendance. Pledges of Allegiance to US Flag was recited.

Minutes Approval – As the first order of business, minutes from the Mar 2021 meeting were presented. Buddy Boone made a motion to approve the minutes and Skip Courter seconded. Motion passed unanimously.

Treasurer's Report –Treasurer Mark Schroeder for the period Jan 1 to Mar 31st, 2021. As of Apr 23, 2021, cash on hand is \$525,128.62. As of Mar 31st, income was 25.1% of budget and expenses were 23.5% of budget through 25% of the year. The audit draft report has been received, and the final report should be forthcoming. Walter Brown made a motion to approve the report and Bob Schoeler seconded. Motion passed unanimously.

Unfinished Business and General Orders

- 1. Fire Chief Report** – Chief Zipp reported that when the new fire truck was put in service, the old truck was put in for maintenance where a number of unexpected issues were discovered. The total for repairs is expected to be just over \$11,000. After repairs, the old truck has been moved to the Delafield station. The Delafield station has been staffed 24/7 since June 2020. Construction is complete with the exception of a few items at both stations. Joint training with Live Oak is underway and will continue later in the week. A leadership course is scheduled for May at the Live Oak Hilton. Approximately 30 will attend from area Fire Departments. Hopefully, the Texas A&M Fire Training program will be open later this year.
- 2. Activity Report/ Emergency Rescue Report** – In the report covering March 2021, Asst. Chief Anz's report outlined a total of 69 total runs; 17 fire and 52 rescue. Average emergency fire response time: 8:06 average rescue response time: 7:19. 22 calls were run out of the Delafield Station (Station 2). Chief Zipp related that response times for Copper Ridge are still longer than desired, and probably won't improve significantly until an easement on the south side is obtained

and a new road is constructed. There are 700 homes in Copper Ridge and most of the runs there are rescue calls. There is only one way in and out of Copper Ridge and it is on the far north side of the subdivision. Report attached.

3. **Emergency Services District (ESD) Update** – No ESD representative attended. President Flink reported that ESD is negotiating with adjacent ESDs for interlocal agreements. Comment from Commissioner Herb Coley after draft minutes were distributed: “We continue discussions with ESD 2 and ESD 3, searching for the best solution to improve response times for Copper Ridge and others who reside in or transit that part of our area of responsibility. We are conducting a "study" to determine all the available options. A paper was recently drafted suggesting those options. We are forwarding that paper to the lawyers for ESDs 2, 3, and 6 for their review to determine what is legal to pursue. An interlocal agreement is likely to be one of those options but there are many details left unsettled.”
4. **Discuss and take action as needed, on the audit underway by Armstrong, Vaughn & Associates.** Tabled pending receipt of the final report. The draft report includes a list of adjusting journal entries changing expenses from one account to another.

New Business

None.

BoD Roundtable: Skip Courter reported that the first round of Applied Suicide Intervention Skills Training (ASIST) training is complete. Several more rounds upcoming. Chief Zipp added that the plan is to continue holding training off-site to allow attendees to focus on the training without interruptions and distractions if held at the Fire Station.

Adjourn

The next board meeting is scheduled for Monday, May 24th, 2021 at 7:00 p.m. at the Central Station. Buddy Boone made a motion for the meeting to be adjourned, which was seconded by Mark Schroeder. Motion carried unanimously, and the meeting was adjourned at 7:42 p.m.

Respectfully submitted,

Jim Moreland

Secretary, BVFD BoD

**Treasurer's Report
For April 26, 2021**

- **Budget Recap Jan 1, 2021 – March 31, 2021**

Through 25% of the year

Income	25.1% of budget
Expenses	23.5% of budget

- **Cash on Hand as of 04/23/21: \$ 565,128.62**

First United Bank Checking	\$ 152,024.22
First United Bank Christmas Fund	\$ 1,682.53
Schertz Bank Checking	\$ 48,816.69
Schertz Bank Payroll	\$ 135,362.30
Schertz Money Market	\$ 227,242.88

- **We have received our 2nd Quarter check from the ESD in the amount of \$423,850.00. That amount is reflected in the above balances.**
- **We have received draft copies of our 2020 audited financial statements and are in the process of reviewing them.**

Respectfully Submitted,

Mark Schroeder
Treasurer

March 2021

69 total runs, 17 fire calls and 52 rescue calls.

TOTAL Average emergent fire response was 8:06 minutes and average emergent rescue response was 7:19 minutes.

Station 1 average emergent fire response time 8:20

Station 1 average emergent rescue response time 7:17

Station 2 average emergent fire response time 00:00

Station 2 average emergent rescue response time 8:16

22 calls were run out of station 2.

SH 46/Copper Ridge responses

- MVC – Copper Crest – 17:30
- Medical emergency – Copper Creek – 16:56
- Medical emergency – Innsbruck – 18:00
- Medical alarm – Keller Ridge – 17:51
- Medical emergency – Copper Creek – 15:28