



BRACKEN VOLUNTEER FIRE DEPARTMENT
23600 FM3009, San Antonio TX 78266
(210) 651-5762

Approved Minutes –Meeting of the Bracken VFD Board of Directors
Monday, June 28th, 2021

Board Members

Charles Flink, President	- Present	Skip Courter, Member	- Present
Kurtis Wilcox, Vice President	- Absent	Bob Schoeler, Member	- Present
Mark Schroeder, Treasurer	- Present	Rick Shimon, Member	- Absent
Jim Moreland, Secretary	- Present	Walter Brown, Member	- Present
Buddy Boone, Member	- Present		

Regular Board Meeting

President Charles Flink called the meeting to order at 7:00 p.m. In addition to the BoD members above, Chief Zipp, Marilyn Winters (Bookkeeper), and Randy Maschek, ESD Commissioner were in attendance. Pledges of Allegiance to US Flag and Texas Flag were recited.

Minutes Approval – As the first order of business, minutes from the May 2021 meeting were presented. Buddy Boone made a motion to approve the minutes and Mark Schroeder seconded. Motion passed unanimously.

Treasurer's Report –Treasurer Mark Schroeder for the period Jan 1 to May 31st, 2021. As of June 25th, 2021, cash on hand is \$318,301.63. As of May 31st, income was 50.1% of budget and expenses were 38.7% of budget through 41.67% of the year. The preliminary 2022 Operating Budget has been completed and will be discussed as a separate item under New Business. Jim Moreland made a motion to approve the report and Bob Schoeler seconded. Motion passed unanimously.

Unfinished Business and General Orders

- 1. Fire Chief Report** – Chief Zipp reported that he has been in discussions with Commissioner Haag about getting grant money for computer, CAD and radio equipment for all Departments in the County. BVFD will be participating in the Garden Ridge 4th of July parade, and will be helping to celebrate the birthday of a 100-year-old citizen in Rockwall Ranch. There are no restraints on fireworks for the 4th of July other than the usual jurisdictional prohibitions. Working on coordination of Swift Water training for BVFD members who must deal with low water crossing and other flood rescues. Pancake breakfast with the GRPD was well attended and raised several thousand dollars.
- 2. Activity Report/ Emergency Rescue Report** – In the report covering May 2021, Asst. Chief Anz's report outlined a total of 76 total runs; 19 fire and 58 rescue calls. Average emergency fire response time: 7:37 average rescue response time: 7:53. 15 calls were run out of the Delafield Station (Station 2). Report attached.

- 3. Emergency Services District (ESD) Update** – Commissioner Randy Maschek reported that ESD 6 adopted the Reserve study to allow ESD 6 to look to the future regarding future capital expenses.

New Business

- 1. Discuss & take action as needed on scheduling a Christmas Party for 2021.** Chief Zipp reports that he has coordinated with the City of Garden Ridge for a December 4th party. Walter Brown made a motion that we hold our Christmas Party on Dec 4th and Buddy Boone seconded. The motion passed unanimously.
- 2. Discuss & take action as needed on providing a Health Screening Benefit for Firefighters.** Chief Zipp reported that the high number of health-related issues for firefighters prompted area departments to offer a very thorough Health Screening Benefit and he would like to offer the same benefit to our Firefighters. President Flink asked if this would be mandatory for all BVFD Firefighters or voluntary. Chief Zipp is still investigating all the options and what area Departments are doing regarding policy. President Flink stated we should encourage Chief Zipp to focus on making this happen for 2022 in conjunction with all area Departments to keep the cost as low as possible, so no further action is required for now.
- 3. Discuss and approve the 2022 Maintenance and Operating Budget.** President Flink stated that we are bringing this to the Board now because ESD 6 needs our input soon. The total proposed budget for 2022 is \$1,787,300, a 5.4% increase over 2021. Payroll is 80% of our total budget. Workmen's Comp insurance is skyrocketing because of cancer related claims by Firefighters. Health Care Insurance is also expected to go up significantly. Both Worker's Comp and Health Care Insurance are included in the Payroll portion of our proposed budget. The proposed wage increase is only 3%, and our proposed starting hourly wage is \$15.15 per hour (not including benefits). Buddy Boone made a motion that we approve our proposed budget and forward it to the ESD Commissioners. Mark Schroeder seconded. Motion approved unanimously. Copy of the proposed budget approved is attached and an electronic copy of the MS Excel file will be distributed with the minutes to all BoD and ESD 6 Commissioners.

BoD Roundtable: Marilyn Winters said that their business got a call from Schertz FD asking details about number of employees, any with special needs, etc. and asked Chief Zipp if BVFD has a similar program. Chief Zipp related that is part of pre-planning and that BVFD does use pre-planning and they are currently working on surveying local businesses after slowing down during construction and the Pandemic. Randy Maschek said ESD 6 is meeting with ESD 2 & 3 and legal counsel about best options for responses to Copper Ridge.

Adjourn

The next board meeting is scheduled for Monday, July 26th, 2021 at 7:00 p.m. at the Central Station. Buddy Boone made a motion for the meeting to be adjourned, which was seconded by Bob Schoeler. Motion carried unanimously, and the meeting was adjourned at 8:06 p.m.

Respectfully submitted,

Jim Moreland

Secretary, BVFD BoD

Treasurer's Report
For June 28, 2021

- **Budget Recap Jan 1, 2021 – May 31, 2021**

Through 41.67% of the year

Income	50.1% of budget
Expenses	38.7% of budget

- **Cash on Hand as of 06/25/21: \$ 318,301.63**

First United Bank Checking	\$ 151,886.14
First United Bank Christmas Fund	\$ 1,682.53
Schertz Bank Checking	\$ 24,456.91
Schertz Bank Payroll	\$ 102,985.17
Schertz Money Market	\$ 37,290.88

- **Our preliminary 2022 Operating Budget has been completed. It will be discussed as a separate agenda item.**

Respectfully Submitted,

Mark Schroeder
Treasurer

May 2021

76 total runs, 19 fire calls and 58 rescue calls.

TOTAL Average emergent fire response was 7:37 minutes and average emergent rescue response was 7:53 minutes.

Station 1 average emergent fire response time 5:30
Station 1 average emergent rescue response time 5:30

Station 2 average emergent fire response time 09:44
Station 2 average emergent rescue response time 9:39

15 calls were run out of station 2.

SH 46/Copper Ridge responses

- Medical emergency – Copper Valley – 13:34
- Medical emergency – Copper Creek – 15:43
- Medical emergency – Copper Creek – 14:40
- Medical emergency – SH46 – 11:55
- Medical emergency – SH46 – 8:26
- Medical alarm – Copper Valley – 9:00

BRACKEN VOLUNTEER FIRE DEPARTMENT
 FINANCE COMMITTEE
 2022 BUDGET SUMMARY

2022 OPERATIONS BUDGET

	2020 Actuals	2021 Estimated	2021 Budget	2022 Budget	% Increase Over 2021 Budget	% of Total Budget
EXPENSES						
Administration	33,514	34,470	39,500	34,850	-11.77%	1.95%
Capital Expenditures	11,035	5,800	0	0		
Firefighting and Rescue	76,273	129,100	119,100	127,100	6.72%	7.11%
Insurance	26,933	31,000	31,000	31,000	0.00%	1.73%
Station #2 -Delafield	7,715	9,550	10,500	10,000	-4.76%	0.56%
Maintenance-Facilities	39,891	32,000	8,000	10,000	25.00%	0.56%
Payroll	1,396,929	1,477,400	1,467,550	1,556,000	6.03%	87.06%
Utilities	14,846	18,050	19,750	18,350	-7.09%	1.03%
TOTAL EXPENSE	1,607,136	1,737,370	1,695,400	1,787,300	5.42%	100.00%

Rationale for increases

- 1 We are budgeting a 3% increase in wages for 2022 to keep our firefighters competitive with equivalent departments.
- 2 We are budgeting for anticipated increases in both health care and workman's compensation.

