



BRACKEN VOLUNTEER FIRE DEPARTMENT
23600 FM3009, San Antonio TX 78266
(210) 651-5762

Draft Minutes –Meeting of the Bracken VFD Board of Directors
Monday, May 24th, 2021

Board Members

Charles Flink, President	- Present	Skip Courter, Member	- Present
Kurtis Wilcox, Vice President	- Present	Bob Schoeler, Member	- Present
Mark Schroeder, Treasurer	- Present	Rick Shimon, Member	- Present
Jim Moreland, Secretary	- Present	Walter Brown, Member	- Present
Buddy Boone, Member	- Absent		

Regular Board Meeting

President Charles Flink called the meeting to order at 7:00 p.m. In addition to the BoD members above, Chief Zipp was in attendance. Pledges of Allegiance to US Flag and Texas Flag were recited.

Minutes Approval – As the first order of business, minutes from the Apr 2021 meeting were presented. Walter Brown made a motion to approve the minutes and Bob Schoeler seconded. Motion passed unanimously.

Treasurer's Report –Treasurer Mark Schroeder for the period Jan 1 to Apr 30th, 2021. As of May 21st, 2021, cash on hand is \$433,099.12. As of Apr 30th, income was 50.1% of budget and expenses were 31.2% of budget through 33.3% of the year. We have received a final copy of our Form 990, Income Tax Return and a copy was sent to each Board Member. Rick Shimon made a motion to approve the report and Kurtis Wilcox seconded. Motion passed unanimously.

Unfinished Business and General Orders

- 1. Fire Chief Report** – Chief Zipp reported June 12th will be the combined First Responders' Pancake Breakfast at Paul Davis Park with Garden Ridge PD, 0800-1100. Burn Ban is off as a result of all the rain.
- 2. Activity Report/ Emergency Rescue Report** – In the report covering April 2021, Asst. Chief Anz's report outlined a total of 68 total runs; 13 fire and 55 rescue. Average emergency fire response time: 6:59 average rescue response time: 6:56. 12 calls were run out of the Delafield Station (Station 2). Report attached.
- 3. Emergency Services District (ESD) Update** – No ESD representative attended.
- 4. Discuss and take action as needed, on the audit underway by Armstrong, Vaughn & Associates.** The audit is complete and all Board Members received a copy. There were no significant findings.

New Business

1. **Discuss and take action on a donation for the 100 Club.** Mark Schroeder made a motion to donate \$250 in non ESD money. Walter Brown seconded. The motion passed unanimously.
2. **Discuss and take action on the Form 990, IRS Return.** All members acknowledged receipt of their copy of the Form 990.

BoD Roundtable: President Flink announced that a small group needs to meet on the 2022 Budget. First meeting will be June 3rd at 10:00 a.m. at the Main Station.

Adjourn

The next board meeting is scheduled for Monday, June 28th, 2021 at 7:00 p.m. at the Central Station. Walter Brown made a motion for the meeting to be adjourned, which was seconded by Kurtis Wilcox. Motion carried unanimously, and the meeting was adjourned at 7:40 p.m.

Respectfully submitted,

Jim Moreland

Secretary, BVFD BoD

**Treasurer's Report
For May 24, 2021**

- **Budget Recap Jan 1, 2021 – April 30, 2021**

Through 33.3% of the year

Income	50.1% of budget
Expenses	31.2% of budget

- **Cash on Hand as of 05/21/21: \$ 433,099.12**

First United Bank Checking	\$ 151,041.74
First United Bank Christmas Fund	\$ 1,682.53
Schertz Bank Checking	\$ 6,872.23
Schertz Bank Payroll	\$ 46,237.89
Schertz Money Market	\$ 227,264.73

- **We have received the final copy of our 2020 Audit Report. A copy has been forwarded to all board members and the ESD. The report will be discussed as a separate agenda item at the 5/24/21 board meeting.**
- **We have received the final copy of our 2020 Form 990 Income Tax Return. A copy has been forwarded to all board members. The return will be discussed as a separate agenda item at the 5/24/21 board meeting.**

Respectfully Submitted,

Mark Schroeder
Treasurer

April 2021

68 total runs, 13 fire calls and 55 rescue calls.

TOTAL Average emergent fire response was 6:59 minutes and average emergent rescue response was 6:56 minutes.

Station 1 average emergent fire response time 7:05:
Station 1 average emergent rescue response time 6:35

Station 2 average emergent fire response time 00:00
Station 2 average emergent rescue response time 8:39

12 calls were run out of station 2.

SH 46/Copper Ridge responses

- Medical emergency – Dry Comal – 22:01