



BRACKEN VOLUNTEER FIRE DEPARTMENT
23600 FM3009, San Antonio TX 78266
(210) 651-5762

Draft Minutes –Annual General Membership - Bracken VFD
Monday, Oct 12th, 2021

Board Members

Charles Flink, President	- Present	Skip Courter, Member	- Present
Kurtis Wilcox, Vice President	- Present	Bob Schoeler, Member	- Absent
Mark Schroeder, Treasurer	- Absent	Rick Shimon, Member	- Absent
Jim Moreland, Secretary	- Present	Walter Brown, Member	- Present
Buddy Boone, Member	- Present		

Regular Board Meeting

President Charles Flink called the Zoom meeting to order at 7:07p.m. In addition to the BoD members above, Chief Zipp, Marilyn Winters and Jim Solomon & Randy Maschek Secretary, ESD 6 Commission, were in attendance.

Minutes Approval – As the first order of business, minutes from the Sep 27, 2021 meeting were presented. Skip Courter made a motion to approve the minutes as presented and Kurtis Wilcox seconded. Motion passed unanimously.

Treasurer's Report –President Flink read the Treasurer’s Report for Mark Schroeder for the period Jan 1 to Sep 30th, 2021. As of Oct 8th, 2021, cash on hand is \$ 302,293.25. As of Sep 30th, income was 77.5% of budget and expenses were 70.3% of budget through 75% of the year. We have received notification that our Blue Cross medical insurance premiums will decrease approximately 8% in 2022. We budgeted a 15% increase so we will realize some savings assuming all employees continue with the same coverage. There will be no change in the cost of our Long-Term Disability or Dental and Vision coverage. Skip Courter made a motion to approve the report and Kurtis Wilcox seconded. Motion passed unanimously. A copy of the report is attached.

Unfinished Business and General Orders

- 1. Fire Chief Report** – Chief Zipp reported the BVFD did Fire Prevention Training for Garden Ridge Elementary and two sessions for the Bracken Methodist Church. Breathing Apparatus and Bunker Gear testing/cleaning is on the schedule for completion this month. BVFD is monitoring day-by-day weather reports for the Tropical Storm coming in from the Pacific. COVID cases are leveling out for the country. Scheduling flu shots for fire fighters at BVFD. There was a direct lightning hit on the main radio channel during a recent storm. Replacement crystals/chips are on order so communications have to be on a backup channel. Burn Ban has

been lifted for now. BVFD participated in the Garden Ridge National Night Out, but participation was down from years past.

2. **Activity Report/ Emergency Rescue Report** – In the report covering Oct 2020 to Sep 2021, Asst. Chief Anz’s report outlined a total of 862 total runs (22% increase from 701), 196 fire calls (15% increase from 170) and 666 rescue calls (25% increase from 531). Total Average emergent fire response was 9:16 minutes and average emergent rescue response was 8:15 minutes. 203 calls were run out of station 2. Report attached.
3. **Emergency Services District (ESD) Update** – ESD 6 Commission Secretary Randy Maschek reported that ESD 6 continues working the inter-local agreement with ESD 2 and 3. They are also working to get ESD 6 mapped accurately in a Sharpefile Format for voting purposes.

New Business

1. **Discuss and take action, if necessary, on plans for the annual Christmas Party.** President Flink asked if having the annual Christmas Party on the first Saturday of December is appropriate for the current Pandemic status, and having Dottie cater it.
2. **Conduct the annual meeting for the election for the Board of Directors (Flink, Boone, Courter).** President Flink reported that all three Directors up for election have agreed to serve another term. Walter Brown moved that all three be re-elected by acclimation. Kurtis Wilcox seconded. 13 present for the general membership meeting voted in favor and zero against.
3. **Solicit input from annual meeting attendees and take action as necessary.** Nothing from the floor.

BoD Roundtable: President Flink thanked the Board Members who volunteered to serve again.

Adjourn

The next board meeting is scheduled for Tuesday, Nov 15th, 2021 at 7:00 p.m. Note that this is the third vs. fourth Monday, to avoid the Thanksgiving Holiday week. Buddy Boone made a motion for the meeting to be adjourned, which was seconded by Skip Courter. Motion carried unanimously, and the meeting was adjourned at 7:41 p.m.

Respectfully submitted,

Jim Moreland

Secretary, BVFD BoD

Treasurer's Report

For October 12, 2021

- Budget Recap Jan 1, 2021 – September 30, 2021

Through 75.0% of the year

Income = 77.5% of budget

Expenses = 70.3% of budget

• Cash on Hand as of 10/08/21:	\$ 302,293.25
First United Bank Checking:	\$ 153,976.67
First United Bank Christmas Fund	\$ 1,682.53
Schertz Bank Checking	\$ 31,653.98
Schertz Bank Payroll	\$ 53,770.85
Schertz Money Market	\$ 61,209.22

Other Business

We have received notification that our Blue Cross medical insurance premiums will decrease approximately 8% in 2022. We budgeted a 15% increase so we will realize some savings assuming all employees continue with the same coverage. There will be no change in the cost of our Long-Term Disability or Dental and Vision coverage.

Respectfully Submitted,

Mark Schroeder
Treasurer

ANNUAL ACTIVITY REPORT

Asst Chief Bill Anz

October 2020 to September 2021 Incidents report

862 total runs (22% increase from 701), 196 fire calls (15% increase from 170) and 666 rescue calls (25% increase from 531).

TOTAL Average emergent fire response was 9:16 minutes and average emergent rescue response was 8:15 minutes.

Station 1 average emergent fire response time 08:49
 Station 1 average emergent rescue response time 08:01

Station 2 average emergent fire response time 12:28
 Station 2 average emergent rescue response time 10:21

203 calls were run out of station 2.

Station 1

Fire	23	30% decrease
Rescue	433	4% increase
Hazardous Condition	16	43% increase
Service Call	67	116% increase
Good Intent	68	15% increase
False Call	47	27% increase
Severe Weather	1	99% decrease
<u>Total</u>	<u>659</u>	<u>9% increase</u>

Station 2

Fire	2	66% decrease
Rescue	73	95% increase
Hazardous Condition	3	50% increase
Service Call	27	575% increase
Good Intent	20	300% increase
Severe Weather	0	100% decrease
<u>Total</u>	<u>203</u>	<u>107% increase</u>

Original Sound: Off

BVFD Minutes, Oct 27, 2021.pdf

Meetings Act will be held by the Board if the date, hour and place given in the notice or as soon after the commencement of the meeting covered by this notice as the Board may conveniently meet in such closed meeting concerning any and all purposes permitted by the Act.

Should any final action, final decision, or final vote be required in the opinion of the Board with regard to any matter considered in such closed meeting, then the final action, decision or vote shall be in open session.

James D. Moreland 10/07/2021 Secretary

Signature Title

AGENDA

Regular Board Meeting via ZOOM Video/Tele-Conference

1. Call to Order & Opening Remarks (President Flink)
2. Approve minutes of the Sep 2021 meeting
3. Report of the Treasurer

Unfinished Business and General Orders

1. Fire Chief Report (Chief Donald Zipp)
2. Activity Report (Assistant Chief Bill Anz)
3. ESD Update (ESD representative)

New Business

1. Discuss and take action, if necessary, on plans for the annual Christmas Party
2. Conduct the annual meeting for the election for the Board of Directors (Flink, Boone, Courter)
3. Solicit input from annual meeting attendees and take action as necessary

Round Table - Additional comments/questions from Board Members

Adjourn

Next scheduled meeting is Nov 15th, 2021 at 7:00 p.m. (3rd Monday)

Charles Flink

Jim Moreland

Donald Zipp

Jim S

Marilyn Winters

Skip

Kurtis

Walter's iPhone

Randy

Brown,Walter

Walter Brown