



BRACKEN VOLUNTEER FIRE DEPARTMENT
23600 FM3009, San Antonio TX 78266
(210) 651-5762

Final Approved Minutes –Meeting of the Bracken VFD Board of Directors
Monday, November 15th, 2021

Board Members

Charles Flink, President	- Present	Skip Courter, Member	- Present
Kurtis Wilcox, Vice President	- Present	Bob Schoeler, Member	- Present
Mark Schroeder, Treasurer	- Absent	Rick Shimon, Member	- Present
Jim Moreland, Secretary	- Present	Walter Brown, Member	- Present
Buddy Boone, Member	- Present		

Regular Board Meeting

President Charles Flink called the meeting to order at 7:00 p.m. via ZOOM video conference. In addition to the BoD members above, Chief Zipp, Asst Chief Bill Anz, and Marilyn Winters, Bookkeeper.

Minutes Approval – As the first order of business, minutes of the Oct 2021 General Meeting were presented. Skip Courter made a motion to approve and Bob Schoeler seconded. Motion passed unanimously.

Treasurer's Report – President Flink reported on behalf of Treasurer Schroeder for the period Jan 1 to Oct 31, 2021. As of Nov 12, 2021, cash on hand is \$626,349.29. As of Oct 31st, income was 102.7% of budget and expenses were 78.6% of budget through 83.3% of the year. A large check for \$16k was explained by Chief Zipp as half payment for signage that should be installed in December for both locations. Kurtis Wilcox moved to accept and Bob Schoeler seconded. Passed unanimously.

Unfinished Business and General Orders

- 1. Fire Chief Report** – Chief Zipp reported that the annual membership post cards are at the printer. Other than that, just working on the usual end of year actions. New signs will be LED lit, so they are visible during hours of darkness. The meeting with ESDs 2, 3 and 6 was held to attempt to reduce response time to the Copper Ridge area and it is hoped an Interlocal Agreement will be reached and approved by the 1st of the new year (2022). That will require some adjustments to the 911 dispatch software and procedures. ESD 6 will pay some consideration to the other two ESDs for responses.
- 2. Activity Report/ Emergency Rescue Report** – In his report covering October 1st to 31st, 2021, Asst Chief Anz reported a total of 71 total runs; 10 fire and 61 rescue. Average emergency fire response time: 4:27. Average rescue response time: 7:12. 17 calls were run out of the Delafield Station (Station 2). Report attached.

3. Emergency Services District (ESD) 6 Update – No representative present.

New Business

1. **Discuss and take appropriate action on items related to the 2021 BVFD Christmas Party.** Meet and greet is at 5:30pm, Saturday, Dec 4th, 2021. Post cards will go out to paid members of BVFD. Dinner Menu will be King Ranch Casserole with Beans and Rice sides. Dottie will cater. Members may bring a dessert to share. There will be a pro forma meeting on the 4th of December, but there will be no business, minutes approval, etc. Time of the pro forma meeting will be at 5:45pm.
2. **Discuss and take appropriate action on the 2022 contract with the ESD.** President Flink explained this new contract is the same as last year except for the dates. Bob Schoeler moved to accept the contract as written with dates updated, and Walter Brown seconded. Motion was passed unanimously.
3. **Discuss and take appropriate action on annual incentive pay for BVFD paid full-time and other personnel.** President Flink presented a proposed incentive formula. Some concern was raised about the CPI going up so much this year. Marilyn Winters suggested we keep this as is but re-address this from non-ESD funds early next year. Rick Shimon moved that we used the existing formula for incentive pay and Bob Schoeler seconded. Motion passed unanimously.
4. **EXECUTIVE SESSION: as authorized by Government Code Section 551.074 to review salary/incentive pay for Fire Chief and Bookkeeper.** President Flink moved non-Board members to the ZOOM waiting room and entered us into Executive session at 7:35pm.
5. **If necessary, discuss and take appropriate action on any and all items or matters discussed in Executive Session.** President Flink terminated the Executive Session at 7:59pm and restarted the regular session. Bob Schoeler moved for a 4% raise for Chief Zipp, seconded by Rick Shimon. Motion was passed unanimously. Second motion to increase Asst Chief Anz's salary by 4% was made by Skip Courter, seconded by Bill Schoeler. Motion passed unanimously. Jim Moreland moved that Marilyn Winters hourly salary be increased by 3% with an incentive bonus of \$1000. Bob Schoeler seconded. Motion passed unanimously.
6. **Election of Board Officers for 2022.** Jim Moreland, Kurtis Wilcox, and Charlie Flink agreed to continue serving in their current positions for another year. Mark Schroeder was nominated in absentia. Rick Shimon moved that the slate of officers be re-elected and Bob Schoeler seconded. Motion passed unanimously.
7. **Discuss and take appropriate action on using non-ESD funds for extra Christmas celebrations for the firefighters.** Rick Shimon moved that we allocate \$2,000 from non ESD funds and Skip Coulter seconded for Chief Zipp to spend on additional holiday celebrations for the Firefighters.

BoD Roundtable: Walter Brown asked that an item be included in the January agenda for an additional salary adjustment using non-ESD funds due to the drastic increase in the CPI. President Flink noted that a Garden Ridge Police Officer was injured and a benefit was being held for him. Jim Moreland added that the officer, Corey Hackenberg, was in his mid-twenties and was in an off duty motorcycle accident and was severely injured. A BBQ Dinner benefit is being held December 2nd, 2021 at the Blue Bonnet Palace from 5pm to 8pm, along with a silent and live auction to help offset Corey's medical expenses

and loss of income. Tickets are available for \$15 each. Contact Jim Moreland or the Police Department for details. Tickets will also be on sale in front of the Schertz WalMart on Saturday from 10am to 4pm. Cash or credit cards will be accepted for meal tickets or donations.

Adjourn

The next board meeting is scheduled for Dec 4th at 5:45pm but it will be a pro forma meeting prior to the Christmas Party. After that, the next meeting will be Monday, Jan 24th, 2022 at 7:00 p.m. Rick Shimon made a motion the meeting be adjourned and Walter Brown seconded. Motion carried unanimously, and the meeting was adjourned at 8:13pm.

Respectfully submitted,

Jim Moreland

Secretary, BVFD BoD

Treasurer's Report
For November 15, 2021

- **Budget Recap Jan 1, 2021 – October 31, 2021**

Through 83.3% of the year

Income	102.7% of budget
Expenses	78.6% of budget

- **Cash on Hand as of 11/12/21: \$ 626,349.29**

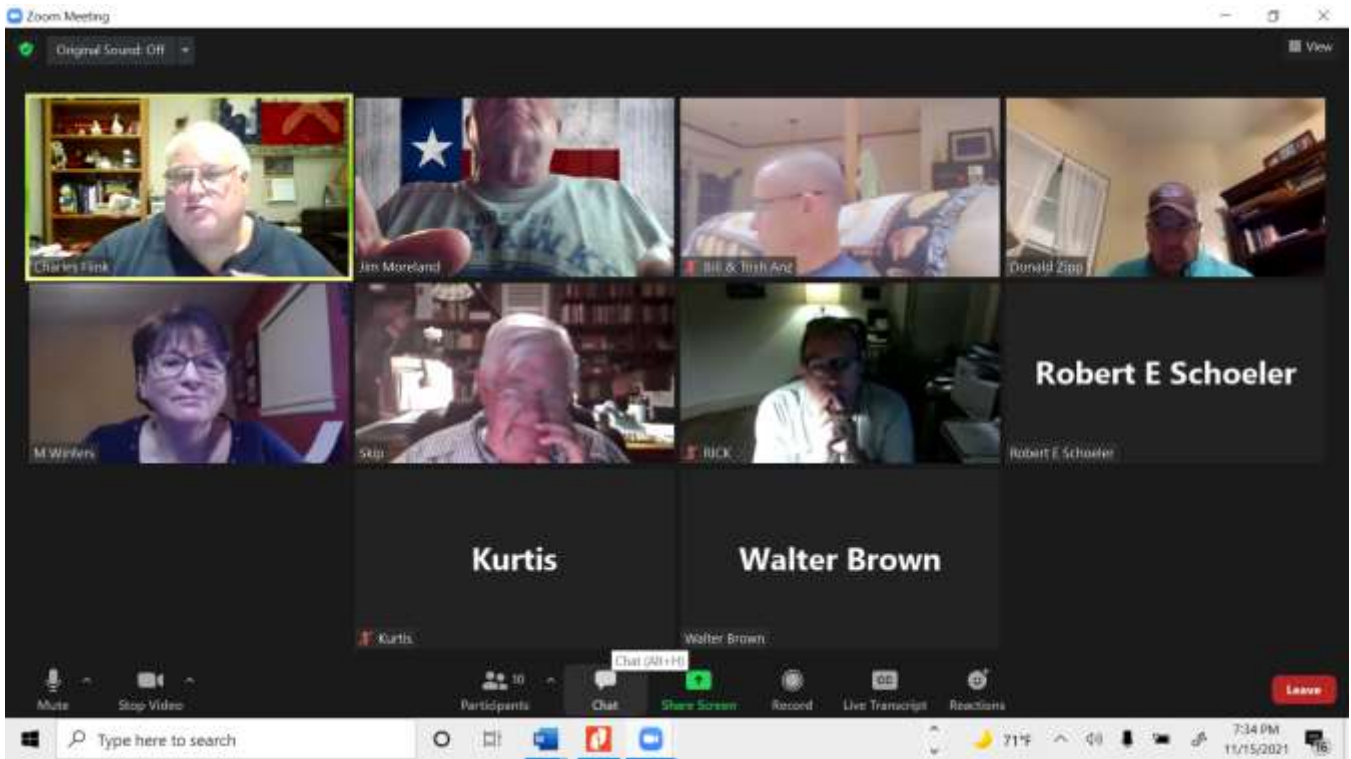
First United Bank Checking	\$ 156,545.93
First United Bank Christmas Fund	\$ 1,682.53
Schertz Bank Checking	\$ 67,291.15
Schertz Bank Payroll	\$ 165,738.90
Schertz Money Market	\$ 235,090.78

- **Other Business**

No other business at this time.

Respectfully Submitted,

Mark Schroeder
Treasurer



October 2021

71 total runs, 10 fire calls and 61 rescue calls.

TOTAL Average emergent fire response was 4:27 minutes and average emergent rescue response was 7:12 minutes.

Station 1 average emergent fire response time 04:27
Station 1 average emergent rescue response time 07:03

Station 2 average emergent fire response time 00:00
Station 2 average emergent rescue response time 06:14

17 calls were run out of station 2.

SH 46/Copper Ridge responses

- Medical emergency – Herbelin – 12:00
- Medical emergency – Waratah – 14:13
- Medical emergency – Melbourne – 22:00
- Medical emergency – Sydney – 02:07