



**BRACKEN VOLUNTEER FIRE  
DEPARTMENT  
23600 FM3009, San Antonio TX 78266  
(210) 651-5762**

**Draft Minutes –Meeting of the Bracken VFD Board of Directors  
Monday, February 28<sup>th</sup>, 2022**

**Board Members**

Charles Flink, President	- Present	Skip Courter, Member	- Present
Kurtis Wilcox, Vice President	- Present	Bob Schoeler, Member	- Present
<u>Colin Smith, Candidate</u>	- Present	Rick Shimon, Member	- Present
Jim Moreland, Secretary	- Absent	Walter Brown, Member	- Present
Buddy Boone, Member	- Absent		

**Regular Board Meeting**

President Charles Flink called the meeting to order at 7:03 p.m. via ZOOM video conference. In addition to the BoD members above, Chief Zipp, Asst Chief Anz, and Marilyn Winters, Bookkeeper, were present.

**Minutes Approval** – As the first order of business, minutes of the Jan 2022 Meeting were presented. Kurtis Wilcox made a motion to approve and Rick Shimon seconded. Motion passed unanimously.

**Treasurer's Report** – President Flink reported on behalf of Treasurer Schroeder for the period Jan 1 to Jan, 31, 2022. As of Feb 23, cash on hand is \$420,686.51. As of Jan 31<sup>st</sup>, 2022, income was 25.1% of budget and expenses were 6.8% of budget through 8.3% of the year. Skip moved to accept, and Rick seconded. Passed unanimously.

**Unfinished Business and General Orders**

- 1. Fire Chief Report** – Chief Zipp reported that BVFD is working on a water leak remediation at Station 2, and clearing out some trees lost from ice. BVFD is also trying to hire a couple of Firefighters, one of whom came highly recommended. BVFD is doing routine maintenance on trucks. Also holding CPR classes; Skip Courter and Eddie did another suicide prevention class at Triumphant Lutheran.
- 2. Activity Report/ Emergency Rescue Report** – Activity Report/ Emergency Rescue Report – Asst Chief Anz reported. In his report covering Jan 1 to Jan31, 2022, Asst Chief Anz reported a total of 66 total runs; 17 fire and 49 rescue. Average emergency fire response time: 09:22. Average rescue response time: 6:54. 7 calls were run out of the Delafield Station (Station 2). Report attached.
- 3. Emergency Services District (ESD) 6 Update – No report.**

## New Business

1. **Discuss and take action, if necessary, to fill vacant position on board of directors.** Mark Schroeder has stepped down from The Board and we need to fill his spot. Colin Smith has volunteered to join the Board. We discussed the position with Colin. Walter Brown made a motion to elect Colin Smith which was seconded by Rick Shimon. The motion passed unanimously
2. **Discuss and take action to fill vacant position for Treasurer.** President Flink asked if any of the Board Members would like to take on the position of Treasurer. Colin Smith volunteered to take that position. Bob Schoeler made a motion to elect Colin Treasurer and Rick Shimon seconded. The motion passed unanimously.
3. Discuss and take action to make adjustments to 2022 budget. **No action.**

**BoD Roundtable:** Everyone thanked Colin for joining the Board as Treasurer.

## Adjourn

The next board meeting is scheduled for Mar 28<sup>th</sup> at 7:00 p.m. President Flink asked for a motion to adjourn and Bob made the motion and Bob 2<sup>nd</sup> Charlie adjourned the meeting at 7:47 p.m.

Respectfully submitted,

*Walter Brown* for

*Jim Moreland*

Secretary, BVFD BoD

## Treasurer's Report For January 1 - 31, 2022

- **Budget Recap Jan 1, 2022 – January 31, 2022**

Through 8.3% of the year

Income	25.1% of budget
Expenses	6.8% of budget

- **Cash on Hand as of 02/23/22:       \$ 420,686.51**

First United Bank Checking	\$ 147,640.57
First United Bank Christmas Fund	\$   1,682.53
Schertz Bank Checking	\$ 24,727.04
Schertz Bank Payroll	\$ 29,663.73
Schertz Money Market	\$ 216,972.64

- **Other Business**

**No other business at this time.**

# Activity Report

## January 2022

66 total runs, 17 fire calls and 49 rescue calls.

TOTAL Average emergent fire response was 9:22 minutes and average emergent rescue response was 6:54 minutes.

Station 1 average emergent fire response time 17:56 (structure fire response to assist Sta 2)  
Station 1 average emergent rescue response time 6:16

Station 2 average emergent fire response time 6:25 (structure fire response 4:29)  
Station 2 average emergent rescue response time 7:00

7 calls were run out of station 2