



BRACKEN VOLUNTEER FIRE DEPARTMENT
23600 FM3009, San Antonio TX 78266
(210) 651-5762

Draft Minutes –Meeting of the Bracken VFD Board of Directors
Monday, May 23rd, 2022

Board Members

Charles Flink, President	- Present	Skip Courter, Member	- Present
Kurtis Wilcox, Vice President	- Present	Bob Schoeler, Member	- Present
Colin Smith, Treasurer	- Present	Walter Brown, Member	- Present
Jim Moreland, Secretary	- Present		
Buddy Boone, Member	- Present		

Regular Board Meeting

President Charles Flink called the meeting to order at 7:00 p.m. The Pledge of Allegiance and Pledge to the Texas Flag were recited. In addition to the BoD members above, Chief Zipp and Asst Chief Anz were present, along with ESD 6 Commissioner Randy Maschek.

Minutes Approval – As the first order of business, minutes of the April 2022 Meeting were presented. Buddy Boone made a motion to approve, and Colin Smith seconded. Motion passed unanimously.

Treasurer's Report – Treasurer Colin Smith presented the report for the period Jan 1 to Apr 30, 2022. As of May 20, 2022, cash on hand is \$ 492,033.34. As of Apr 30, 2022, income was 50.1% of budget and expenses were 28.8% of budget through 33.3% of the year. Kurtis Wilcox moved to accept, and Walter Brown seconded. Passed unanimously. Report attached.

Unfinished Business and General Orders

- 1. Fire Chief Report** – Chief Zipp reported the Burn Ban is back on due to lack of rain. The northern part of the county is dryer than here, but the Ban applies to the whole county. Efforts are in place to avoid unnecessary driving due to the high gas costs. Hope to go on-line with the new radio system sometime this year, so area chiefs are meeting regularly to ensure everything is in place. Costs will be incurred as laptops will now be in units. Another improvement will be targeting individual stations instead of waking up multiple stations unless additional help is needed. Purchases are being consolidated across departments to save money. Westnet is the contractor that specifies all the equipment and software requirements. BVFD is currently down one firefighter but hours are being made up by part-timers. Health screening is underway. Pancake Breakfast went well. Proceeds go to Children's Advocacy Center of Comal County.
- 2. Activity Report/ Emergency Rescue Report** – Asst Chief Anz reported that from April 1 to Apr 30, 2022, there was a total of 61 runs; 17 fire and 44 rescue. Average emergency fire response time: 06:51. Average rescue response time: 6:18. 52 calls were run out of Station 1 and nine calls were run out of Station 2. Report attached.

- 3. Emergency Services District (ESD) 6 Update** – Commissioner Randy Maschek reported that their audit is in draft for review and finalization. Looking at replacing as many as three vehicles for 2023 depending on how much the radio system expenses run. Tender/Tanker, F150 truck and an F250 truck are tentatively planned for acquisition.

New Business

- 1. Elect new board member to replace Rick Shimon** – Gary Palmer applied for the open Director position vacated by Rick Shimon. Gary is a local business owner (Food Processing Equipment) and has been involved in City Government in the local area. He and his family live in Trophy Oaks. Jim Moreland moved to accept his application. Buddy Boone seconded. Motion passed unanimously. Gary was welcomed to the Board of Directors effective immediately.
- 2. Discuss and approve making repairs to the flooring at Station 2.** Chief Zipp reported that the station 2 flooring (carpet) was all pulled out. The existing subfloor in the two offices adjacent to the double wide needs to be sanded and sealed. Two estimates were obtained. Cost will be approximately \$5,567.00. Jim Moreland moved to authorize up to \$10,000 for the floor repair/coating project. Bob Schoeler seconded. Motion approved unanimously.

BoD Roundtable: President Flink asked for volunteers to attend the informal budget meeting during the day 6-10 June. Actual date and time TBD. Skip Courter reported that we have one more Suicide Prevention training class to present between now and June 2023.

Adjourn

The next board meeting is scheduled for Jun 27th at 7:00 p.m. President Flink asked for a motion to adjourn. Buddy Boone made the motion and Kurtis Wilcox seconded. President Flink adjourned the meeting at 7:50 p.m.

Respectfully submitted,

Jim Moreland
Secretary, BVFD BoD

Bracken Volunteer Fire Department
23600 FM 3009
San Antonio, Texas 78266

**Treasurer's Report
For May 23, 2022**

- **Budget Recap Jan 1, 2022 – April 30, 2022**

Through 33.3% of the year

Income	50.1% of budget
Expenses	28.8% of budget

- **Cash on Hand as of 05/20/22: \$ 492,033.34**

First United Bank Checking	\$ 139,401.63
First United Bank Christmas Fund	\$ 1,682.53
Schertz Bank Checking	\$ 29,775.13
Schertz Bank Payroll	\$ 57,293.26
Schertz Money Market	\$ 263,880.79

- **Other Business**

Armstrong Vaughan has completed our 2021 audit and has sent us a draft copy which is being reviewed at this time. The report will be finalized once the representation letter and list of adjusting journal entries have been signed by the board president.

Respectfully Submitted, Colin

Smith
Treasurer

April 2022

61 total runs, 17 fire calls and 44 rescue calls.

TOTAL Average emergent fire response was 6:51 minutes and average emergent rescue response was 6:18 minutes.

Station 1 average emergent fire response time 7:34

Station 1 average emergent rescue response time 6:46

Station 2 average emergent fire response time 3:45

Station 2 average emergent rescue response time 5:23

52 calls were run out of Station 1.

9 calls were run out of Station 2.