



BRACKEN VOLUNTEER FIRE DEPARTMENT
23600 FM3009, San Antonio TX 78266
(210) 651-5762

Final Minutes –Meeting of the Bracken VFD Board of Directors
Monday, Jul 25th, 2022

Board Members

Charles Flink, President	- Present	Skip Courter, Member	- Present
Kurtis Wilcox, Vice President	- Present	Bob Schoeler, Member	- Absent
Colin Smith, Treasurer	- Absent	Walter Brown, Member	- Present
Jim Moreland, Secretary	- Present	Gary Palmer	- Present
Buddy Boone, Member	- Absent		

Regular Board Meeting

President Charles Flink called the meeting to order at 7:00 p.m. The Pledge of Allegiance and Pledge to the Texas Flag were recited. In addition to the BoD members above, Chief Zipp, Asst Chief Anz and Bookkeeper Marilyn Winters were also present., along with ESD 6 Commissioner Randy Maschek.

Minutes Approval – As the first order of business, minutes of the Jun 2022 Meeting were presented. Walter Brown made a motion to approve, and Bob Schoeler seconded. Motion passed unanimously.

Treasurer's Report – Treasurer Colin Smith presented the report for the period Jan 1 to June 30th, 2022. As of July 24th, 2022, cash on hand is \$ 720,796.04. As of June 30, 2022, income was 75.13% of budget and expenses were 42.66% of budget through 50.0% of the year. Kurtis Wilcox moved to accept, and Bob Schoeler seconded. Passed unanimously. Report attached.

Unfinished Business and General Orders

- 1. Fire Chief Report** – Chief Zipp reported that 4th of July went well. BVFD participated in the 4th of July parade. Had a few incidents of heat exhaustion, sports injuries, but nothing serious. Nighttime events were smaller than expected, but everything went well. Responded to one small grass fire call on the 4th. Down one engine due to a broken break drum so it will have a complete break job done while it is down.
- 2. Activity Report/ Emergency Rescue Report** – Asst Chief Anz reported that from June 1 to June 30th, 2022, there was a total of 71 runs; 18 fire and 53 rescue. Average emergency fire response time: 05:12. Average rescue response time: 5:41. 64 calls were run out of Station 1 and seven calls were run out of Station 2. Included seven calls to Natural Bridge Caverns. Report attached.
- 3. Emergency Services District (ESD) 6 Update** – No Commissioners were present. President Flink reported that he and Chief Zipp attended the last ESD meeting where they accepted and

approved our BVFD budget unless tax revenue is unexpectedly lower than anticipated.

4. **Review, discuss and act as needed on obtaining better interest rates for the BVFD Money Market accounts.** Gary reported that the banks he talked to had not yet received clearance for him to speak on behalf of the BVFD Board of Directors. President Flink will contact the banks again. **(OPEN from June meeting: Gary Palmer)**

New Business

1. **Discuss and take action, if necessary, for incentive pay for employees outstanding performance.**
 - a. **Create standards that the Chief will use to determine incentive pay.**
 - b. **Determine an allowable amount for incentive pay.**

Jim Moreland presented an example set of rules for a BVFD Merit Pay Program. After some discussion, Jim made a motion to give the guidelines to Chief Zipp for study/improvement and return the next iteration to include standards to the Board at least 10 days prior to the next Board Meeting. Gary Powell seconded. The motion passed unanimously.
2. **Discuss and take action, if necessary, on mailout to residents.** We did not do a mailout for the general membership meeting last year. President Flink indicated we should do that this year prior to the meeting which will be the second Tuesday in October. President Flink asked Chief Zipp to prepare a mailout so we can keep our non-ESD funds at a level that will support whatever we decide to do with the merit pay proposal for 2023.

BoD Roundtable: Nothing noted.

Adjourn

The next board meeting is scheduled for Aug 22nd at 7:00 p.m. President Flink asked for a motion to adjourn. Kurtis Wilcox made the motion and Bob Schoeler seconded. President Flink adjourned the meeting at 7:35 p.m.

Respectfully submitted,

Jim Moreland
Secretary, BVFD BoD

Bracken Volunteer Fire Department
23600 FM 3009
San Antonio, Texas 78266

Treasurer's Report For July 25, 2022

- **Budget Recap Jan 1, 2022 – June 30, 2022**

Through 50.0% of the year

Income	75.13% of budget
Expenses	42.66% of budget

- **Cash on Hand as of 07/20/22: \$ 720,796.04**

First United Bank Checking	\$ 132,723.96
First United Bank Christmas Fund	\$ 1,682.53
Schertz Bank Checking	\$ 41,437.89
Schertz Bank Payroll	\$ 34,189.06
Schertz Money Market	\$ 510,762.60

- **Other Business**

We received our 3rd Quarter check from the ESD in the amount of \$446,825.00. This amount is reflected in the cash balances shown above.

We received our 2022 workers comp. dividend check from Texas Mutual in the amount of \$20,456.74. This amount is reflected in the cash balances shown above.

Respectfully Submitted,

Colin Smith, Treasurer

June 2022

71 total runs, 18 fire calls and 53 rescue calls.

TOTAL Average emergent fire response was 5:12 minutes and average emergent rescue response was 5:41 minutes.

Station 1 average emergent fire response time 5:04

Station 1 average emergent rescue response time 5:51

Station 2 average emergent fire response time 5:37

Station 2 average emergent rescue response time 5:03

64 calls were run out of Station 1.

7 calls were run out of Station 2.