



BRACKEN VOLUNTEER FIRE DEPARTMENT
23600 FM3009, San Antonio TX 78266
(210) 651-5762

Draft Minutes –Annual General Membership - Bracken VFD
Monday, Oct 11th, 2022

Board Members

Charles Flink, President	- Present	Skip Courter, Member	- Present
Kurtis Wilcox, Vice President	- Absent	Bob Schoeler, Member	- Present
Colin Smith, Treasurer	- Present	Gary Palmer, Member	- Absent
Jim Moreland, Secretary	- Present	Walter Brown, Member	- Present
Buddy Boone, Member	- Present		

Regular Board Meeting

President Charles Flink called the meeting to order at 7:00p.m. In addition to the BoD members above, Chief Zipp, Asst Chief Anz, Marilyn Winters and Commissioner Kachina Smith, ESD 6 were in attendance.

Minutes Approval – As the first order of business, minutes from the Sep 26, 2022 meeting were presented. Buddy Boone made a motion to approve the minutes as presented and Colin Smith seconded. Motion passed unanimously.

Treasurer's Report – Colin Smith, Treasurer presented his Report for the period Jan 1 to Sep 30th, 2022. As of Sep 23rd, 2022, cash on hand was **\$ 796,576.97**. As of Sep 30th, income was 76.3% of budget and expenses were 66.6% of budget through 75% of the year. We received notification that our Blue Cross medical insurance premiums will decrease approximately 8% in 2022. We budgeted a 15% increase so we will realize some savings assuming all employees continue with the same coverage. This should help offset budgeted salary increases. There will be no change in the cost of our Long-Term Disability or Dental and Vision coverage. Jim Moreland made a motion to approve the report and Walter Brown seconded. Motion passed unanimously. A copy of the report is attached.

Unfinished Business and General Orders

- 1. Fire Chief Report** – Chief Zipp reported BVFD is doing training for a total of about 1,000 children at GR Elementary, Triumphant Lutheran Church, and Bracken UMC. Chief requested “Fire Department” warning signs be erected on the road on both sides of Station 2. Chief announced that they have a new Tender Truck (\$554k) on order with delivery scheduled 24 months out, along with hand-held and mobile units that will be compatible with the new radio network for Comal County. The CAD system is moving along with implementation. It will display GPS directions on computer tablets in each vehicle. This should significantly reduce human error for all dispatch calls. ESD 6 has spent a considerable amount of money on the

CAD system and the radio system. Chief Zipp also reported he was in the process of hiring two new firefighters. Losses were due to moves to a new department in Guadalupe County that had starting salaries around \$60k. COVID-19 numbers are down substantially in area counties. Flu shots were administered on-site to firefighters by Schertz EMS.

2. **Activity Report/ Emergency Rescue Report** – In the report covering Oct 2021 to Sep 2022, Asst. Chief Anz’s report outlined 793 total runs (8% decrease from 701), 192 fire calls (2% decrease from 196) and 601 rescue calls (9.8% decrease from 666). Total average emergent fire response time was 8:25 minutes and average emergent rescue response time was 6:25 minutes. 112 calls were run out of station 2. Report attached. For the period 1-30 Sep 2022, there were 64 total runs, 12 fire calls and 52 rescue calls. Total average emergent fire response time was 7:52 minutes and average emergent rescue response time was 6:30 minutes. Nine calls were run out of Station 2. Report attached.
3. **Emergency Services District (ESD) Update** – ESD 6 Commissioner Kachina Smith reported that Chip Pearce resigned from the ESD 6 Commission.
4. **Review, discuss and act as needed on merit pay vs. special experience pay (OPEN from September meeting: Chief Zipp)**. Chief Zipp would like to meet with a subcommittee to discuss options for additional ratings. He will notify members when he is ready to do so. (Open: Chief Zipp)
5. **Review, discuss and act as needed on BSA Sponsorship (OPEN from September meeting: Chief Zipp/Asst Chief Anz)**. Asst Chief Anz reported it was his understanding that the sponsoring activity representative could be him and not have to be a Board Member. Jim Moreland made a motion to approve BVFD becoming a charter organization for Troop/Pack 828 and Colin Smith seconded. Motion passed six for with one abstention.

New Business

1. **Review, discuss and act as needed on creating a new BVFD membership roster** including names, USPS addresses, email addresses, and phone numbers for use in communicating quickly with members at no cost to the BVFD (e.g., Mail Chimp or similar). President Flink outlined that the list we usually get consists of every property owner in ESD 6. He said he felt we should continue to use USPS for the newsletter, but felt it is also a good idea to maintain an electronic email address database as well to get information to members in a timely manner. Chief Zipp will provide the Secretary with an electronic copy of the mailing list and then provide email addresses for those individuals as they mail the information card back to the BVFD. No further action required. Closed.
2. **Review, discuss and act as needed on the approval of auditors for 2023**. President Flink reported that we have had no problems with the. Walter Brown made a motion to use Vaughan & Associates again, and Colin Smith seconded. Motion passed unanimously. Closed.
3. **Discuss and take action, if necessary, on plans for the annual Christmas Party**. First Saturday in December (3 Dec) is the proposed date and will be held as planned. No further action required. Closed.
4. **Conduct the annual meeting for the election for the Board of Directors (Moreland, Brown, Palmer)**. President Flink explained that Gary Palmer’s position is up for election even though he just recently joined the Board, because he was appointed to replace Mark Schroeder when Mark resigned. Buddy Boone made a motion to reelect Board Members Moreland, Brown and Palmer) and Colin Smith seconded. All BVFD members present passed the motion unanimously.
5. **Solicit input from annual meeting attendees and take action as necessary**. No input from those present.

BoD Roundtable: President Flink thanked the Board Members who volunteered to serve again. He also related that the November meeting will be a week early and will be long because of salary discussions. Chief Zipp

reported that BVFD's internet service consists of two DSL lines and it is slow. He and Asst Chief Anz have information from Spectrum that they can provide fiber optic service. President Flink said it will be on the agenda for November. Jim Moreland reported GRCPAAA will have their Annual Car Show on Oct 22 8-4pm at the Garden Ridge Community Center. 150-200 show cars are expected. Spectators may attend for free.

Adjourn

The next board meeting is scheduled for Monday, Nov 14th, 2022 at 7:00 p.m. Note that this is the third vs. fourth Monday, to avoid the Thanksgiving Holiday week. Buddy Boone made a motion for the meeting to be adjourned, which was seconded by Colin Smith. Motion carried unanimously, and the meeting was adjourned at 7:41 p.m.

Respectfully submitted,

Jim Moreland

Secretary, BVFD BoD

Bracken Volunteer Fire Department
23600 FM 3009
San Antonio, Texas 78266

Annual Treasurer's Report For October 11, 2022

- **Budget Recap Jan 1, 2022 – September 30, 2022**

Through 75.0% of the year

Income	76.3% of budget
Expenses	66.6% of budget

- **Cash on Hand as of 10/07/22: \$ 796,576.97**

First United Bank Checking	\$ 124,675.81
First United Bank Christmas Fund	\$ 1,682.53
Schertz Bank Checking	\$ 60,203.67
Schertz Bank Payroll	\$ 56,667.03
Schertz Money Market	\$ 553,347.93

- **Other Business**

We received our 4th Qtr. ESD check in the amount of \$446,825.00. That amount is reflected in the above bank balances.

Respectfully Submitted, Colin Smith
Treasurer

October 2021 to September 2022 Annual Incidents & Response Time Report

793 total runs (8% decrease from 701), 192 fire calls (2% decrease from 196) and 601 rescue calls (9.8% decrease from 666).

TOTAL Average emergent fire response was 8:25 minutes and average emergent rescue response was 6:25 minutes.

Station 1 average emergent fire response time 08:43
Station 1 average emergent rescue response time 06:39

Station 2 average emergent fire response time 06:42
Station 2 average emergent rescue response time 06:28

681 calls were run out of Central Station.
112 calls were run out of station 2.

Station 1

Fire	23	no change
Rupture	1	increase (none in 2021)
Rescue	452	4% increase (same % as 2021)
Hazardous Condition	30	87% increase
Service Call	46	31% decrease
Good Intent	83	22% increase
False Call	45	4% decrease
Severe Weather	1	no change
<u>Total</u>	<u>681</u>	<u>3% increase</u>

Station 2

Fire	7	250% increase
Rescue	71	3% decrease
Hazardous Condition	1	66% decrease
Service Call	6	77% decrease
Good Intent	21	5% increase
False Call	6	increase (none in 2021)
<u>Total</u>	<u>112</u>	<u>44% decrease</u>

September 2022

Monthly Incidents & Response Time Report

64 total runs, 12 fire calls and 52 rescue calls.

TOTAL Average emergent fire response was 7:52 minutes and average emergent rescue response was 6:30 minutes.

Station 1 average emergent fire response time 7:52
Station 1 average emergent rescue response time 6:33

Station 2 average emergent fire response time 0:00

Station 2 average emergent rescue response time 6:11

9 calls were run out of Station 2.