



BRACKEN VOLUNTEER FIRE DEPARTMENT
23600 FM3009, San Antonio TX 78266
(210) 651-5762

Draft Minutes – Bracken VFD Board of Directors Meeting
Monday, Apr 24, 2023

Board Members

Charles Flink, President	- Absent	Skip Courter, Member	- Present
Kurtis Wilcox, Vice President	- Present	Bob Schoeler, Member	- Present
Colin Smith, Treasurer	- Present	Gary Palmer, Member	- Present
Jim Moreland, Secretary	- Present	Jackie Mitchell, Member	-Present
Buddy Boone, Member	- Present		

Regular Board Meeting

Vice-President Kurtis Wilcox called the meeting to order at 7:00 p.m. Both pledges to the U.S. and Texas flags were recited. In addition to the BoD members above, Asst Chief Anz, and a visitor, Mark Hungerman was in attendance. Both President Flink and Chief Zipp were ill.

Minutes Approval – The minutes from the Mar 2023 meeting was presented. Motion to accept was made by Buddy Boone, Skip Courter seconded, and the motion passed unanimously.

Treasurer's Report – Colin Smith, Treasurer presented his report for the Apr 24th, 2023 meeting. As of Apr 24th, 2023, cash on hand was **\$ 734,007.49**. As of Mar 31st, 2023, income was 25.2% of budget and expenses were 18.1% of budget through 25% of the year. Skip Courter made a motion to approve the report and Jackie Mitchell seconded. Motion passed unanimously. A copy of the summary report is attached.

Unfinished Business and General Orders

- 1. Fire Chief Report** – Asst Chief Anz reported BVFD is in recruiting mode for one full-time firefighter. Truck 822 (2012) is still in the shop with major oil leaks. Global On-Line reported the construction cost for the new internet service was reduced to \$350 through their negotiations with Spectrum, but the speed was still only up to 50mbps.
- 2. Activity Report/ Emergency Rescue Report** – Asst. Chief Anz’s report showed 62 runs in March 2023, 12 fire calls and 50 rescue calls. Total average emergent fire response was 6:24 minutes and average emergent rescue response was 7:03 minutes. Report attached.
- 3. Emergency Services District (ESD 6) Update** – No representative present.
- 4. Review, discuss and act as needed on merit pay vs. special experience pay (OPEN: Chief Zipp for additional research on this practice in other FDs).** Tabled until next meeting.

5. **Review, discuss and act as needed on forming a sub-committee to investigate and make recommendations to the Board regarding BVFD's retirement benefits and policies. (OPEN: President Flink to discuss with ESD 6 Commissioners for match increase up to 7 ½% of salary; already approved for 2:1 march up to 5% of salary at our March meeting; and appointment of BoD subcommittee).** Tabled until next meeting.
6. **Review, discuss and act on Lifetime Memberships and badges. (OPEN: Chief Zipp for badge replacement design, e.g. Challenge Coin or similar).** Asst Chief Anz reported Chief Zipp is still working on the new design. Gary Palmer reported that he dropped off two design ideas during the past month.

New Business

None on the agenda.

Round Table

Mr. Mark Hungerman (visitor) requested information about purchasing the Comal Station (6789 FM482). Assistant Chief Anz referred him to Chief Zipp for information. Jim Moreland reported that the GRCPAAA First Responder Scholarship was increased to as many as three scholarships per year, up to \$1,000 per scholarship, and the one-time award limit was removed, allowing previous recipients to apply in subsequent years. Applications will be accepted in the May time frame. Jim also reminded the Directors about the First Responder Pancake Breakfast Saturday morning, June 24th, 2023.

Adjournment

Buddy Boone moved for adjournment and Jackie Mitchell seconded. Motion passed unanimously. Vice-President Wilcox adjourned the meeting at 7:19 p.m. Next scheduled meeting is May 22nd, 2023 at 7:00 p.m.

Respectfully submitted,

James P. Moreland

Jim Moreland
Secretary, BVFD BoD

**Treasurer's Report
For April 24, 2023**

- **Budget Recap Jan 1, 2023 – March 31, 2023**

Through 25.0% of the year

Income	25.2% of budget
Expenses	18.1% of budget

- **Cash on Hand as of 04/24/23: \$ 734,007.49**

First United Bank Checking	\$ 132,061.57
First United Bank Christmas Fund	\$ 1,682.53
Schertz Bank Checking	\$ 106,773.10
Schertz Bank Payroll	\$ 202,591.53
Schertz Money Market	\$ 290,898.76

- **Other Business**

No other business to report at this time.

Respectfully Submitted, Colin Smith
Treasurer

Activity Report

March 2023

62 total runs, 12 fire calls and 50 rescue calls.

TOTAL Average emergent fire response was 6:24 minutes and average emergent rescue response was 7:03 minutes.

Station 1 average emergent fire response time 4:48

Station 1 average emergent rescue response time 7:10

Station 2 average emergent fire response time 0:00

Station 2 average emergent rescue response time 6:38

14 calls were run out of station 2.