



BRACKEN VOLUNTEER FIRE DEPARTMENT
23600 FM3009, San Antonio TX 78266
(210) 651-5762

Final Minutes – Bracken VFD Board of Directors Meeting
Monday, Aug 28, 2023

Board Members

Charles Flink, President	- Present	Skip Courter, Member	- Absent
Kurtis Wilcox, Vice President	- Present	Bob Schoeler, Member	- Present
Colin Smith, Treasurer	- Absent	Gary Palmer, Member	- Absent
Jim Moreland, Secretary	- Present	Jackie Mitchell, Member	- Present
Buddy Boone, Member	- Present		

Regular Board Meeting

President Charles Flink called the meeting to order at 7:00 p.m. In addition to the BoD members above, Chief Zipp and bookkeeper Marilyn Winters were present. The Pledge of Allegiance to the U.S. Flag and Pledge to the Texas Flag were spoken.

Minutes Approval – The minutes from the July 2023 meeting were presented. Motion to accept was made by Jackie Mitchell, Buddy Boone seconded, and the motion passed unanimously.

Treasurer's Report – Colin Smith, Treasurer presented his Report for the August 28, 2023th meeting. As of August 25th, 2023, cash on hand was **\$ 684,702.31**. As of July 31st, 2023, income was 77% of budget and expenses were 48.2% of budget through 58.33% of the year. Buddy Boone made a motion to approve the report and Jackie Mitchell seconded. Motion passed unanimously. A copy of the summary report is attached.

Unfinished Business and General Orders

- 1. Fire Chief Report** – Chief Zipp reported that ESD 6 reimbursed the department for the camper shell and other accessories for Squad 82. BVFD is doing First Aid Classes in the Community and will try to have a crew at the Market Days during 9/11 week. Also setting up getting Bunker Gear cleaned. Looking at new Breathing Apparatus because the existing units are approaching 15 years old. Working with other Departments to pool requirements and submitting a Federal Grant to pay for the Breathing Apparatus and failing that, will pool funds to get a discount on larger quantities. In early August, a truck/trailer carrying a heavy load bottomed out on FM3009 and caused a road closure for ten hours.
- 2. Activity Report/ Emergency Rescue Report** – Chief Zipp reported there were 65 total runs, 10 fire calls and 55 rescue calls. Average emergent fire response was 8:55 minutes

and average emergent rescue response was 7:50 minutes. 8 calls were run out of Station 2.
Report attached.

3. **Emergency Services District (ESD 6) Update** – No ESD representative present.
4. **Review and discussion of how much of our non-ESD revenue should be divided between bank accounts.** (Tabled from July meeting and tabled again pending President Flink having a conversation with the Bank about rules for getting a higher interest rate.)

New Business

1. **Discuss and take action as needed on the General Membership Meeting in October.**

The General Membership Meeting will be held October 10th in 2023. BVFD sends out a newsletter sometime in September that is mailed to all residents (property owners) in ESD 6.

Round Table

President Flink reminded us that the November meeting will be on November 20th (week before Thanksgiving). There will be no formal December meeting, just a Pro Forma meeting prior to the Christmas Party on December 2 (first Saturday of December) if there is a Board quorum present.

Adjournment

Buddy Boone moved for adjournment and Jackie Mitchell seconded. Motion passed unanimously. President Flink adjourned the meeting at 7:37 p.m. Next scheduled meeting is September 25th, 2023 at 7:00 p.m.

Respectfully submitted,

Jim Moreland

Jim Moreland
Secretary, BVFD BoD

**Treasurer's Report
For August 28, 2023**

- **Budget Recap Jan 1, 2023 – July 31, 2023**

Through 58.33% of the year

Income	77.0% of budget
Expenses	48.2% of budget

- **Cash on Hand as of 08/25/23: \$ 684,702.31**

First United Bank Checking	\$ 99,942.28
First United Money Market	\$ 25,001.43
First United Bank Christmas Fund	\$ 1,682.53
Schertz Bank Checking	\$ 72,643.42
Schertz Bank Payroll	\$ 74,432.37
Schertz Money Market	\$ 411,000.28

- **Other Business**

No new business to report at this time.

Respectfully Submitted,

Colin Smith
Treasurer

JULY 2023

65 total runs, 10 fire calls and 55 rescue calls.

TOTAL Average emergent fire response was 8:55 minutes and average emergent rescue response was 7:50 minutes.

Station 1 average emergent fire response time 12:24
Station 1 average emergent rescue response time 8:00

Station 2 average emergent fire response time 06:35
Station 2 average emergent rescue response time 07:19

8 calls were run out of station 2.