



BRACKEN VOLUNTEER FIRE DEPARTMENT

23600 FM3009, San Antonio TX 78266
(210) 651-5762

FINAL NOTICE OF MEETING BRACKEN VOLUNTEER FIRE DEPARTMENT BOARD OF DIRECTORS

Notice is hereby given that on Monday, the 20th of November 2023, the Board of Directors of the Bracken Volunteer Fire Department will hold a meeting at 7:00 PM in person at the Central Fire Station located at 23600 FM 3009, San Antonio, Texas.

The subjects to be discussed are listed on the agenda, which is a part of this notice. If, during the course of the meeting covered by this notice, the Board of Directors should determine that a closed meeting or session of the Board is required, then such closed meeting or session as authorized by the Texas Open Meetings Act will be held by the Board at the date, hour and place given in the notice or as soon after the commencement of the meeting covered by this notice as the Board may conveniently meet in such closed meeting concerning any and all purposes permitted by the Act.

Should any final action, final decision, or final vote be required in the opinion of the Board with regard to any matter considered in such closed meeting, then the final action, decision or vote shall be in open session.

James P. Moreland . 11/17/2023

Signature

Secretary

Title

AGENDA

Regular Board Meeting

1. Call to Order & Opening Remarks (President Flink)
2. Pledges to the Flags (U.S. & Texas)
3. Approve minutes of the Oct 2023 meeting
4. Report of the Treasurer

Unfinished Business and General Orders

1. Fire Chief Report (Chief Donald Zipp)
2. Activity Report (Assistant Chief Bill Anz)
3. ESD Update (ESD representative)
4. Review and discussion of how much of our non-ESD revenue should be divided between bank accounts. (Tabled from October meeting)
5. Updated Status of new Membership DataBase with EMAIL addresses and opportunity to use it to advertise the Christmas Dinner and get RSVPs (Jim Moreland)
6. Review, discuss and act as needed on the approval of auditors and IRS returns for TY2023 (Marilyn Winters/President Flink)

New Business

1. Discuss and take appropriate action on annual incentive pay for BVFD paid full-time and other personnel
2. Review and approve ESD 6 contract with BVFD for 2024
3. Discuss and take appropriate action on using non-ESD funds for extra Christmas celebrations for the firefighters
4. Discuss and take action as needed to approve requests for other use of non-ESD funds: computers, bedding, radios, etc. (Chief Zipp)
5. EXECUTIVE SESSION: as authorized by Government Code Section 551.074 to review salary/incentive pay for Fire Chief and Bookkeeper
6. If necessary, take appropriate action on items/ matters discussed in Executive Session.
7. Election of Officers for 2024: President, Vice-President, Treasurer & Secretary

Round Table – Additional comments/questions from Board Members.

Adjourn

Next scheduled meeting is January 22nd, 2023, at 7:00 p.m. The Christmas Dinner will be at 6:00 p.m. on Saturday, December 2nd, 2023. If a quorum of Board Members attends Christmas Dinner, a very short Pro Forma meeting is necessary to document that no business was conducted.