



## BRACKEN VOLUNTEER FIRE DEPARTMENT

23600 FM3009, San Antonio TX 78266  
(210) 651-5762

### NOTICE OF MEETING BRACKEN VOLUNTEER FIRE DEPARTMENT BOARD OF DIRECTORS

Notice is hereby given that on Monday, the 24<sup>th</sup> of Jun, 2024, the Board of Directors of the Bracken Volunteer Fire Department will hold a meeting at 7:00 PM in person at the Central Fire Station located at 23600 FM 3009, San Antonio, Texas.

The subjects to be discussed are listed on the agenda, which is a part of this notice. If, during the course of the meeting covered by this notice, the Board of Directors should determine that a closed meeting or session of the Board is required, then such closed meeting or session as authorized by the Texas Open Meetings Act will be held by the Board at the date, hour and place given in the notice or as soon after the commencement of the meeting covered by this notice as the Board may conveniently meet in such closed meeting concerning any and all purposes permitted by the Act.

Should any final action, final decision, or final vote be required in the opinion of the Board with regard to any matter considered in such closed meeting, then the final action, decision or vote shall be in open session.

James P. Moreland . 06/20/2024 Secretary  
Signature Title

### AGENDA

#### Regular Board Meeting

1. Call to Order & Opening Remarks (President)
2. Pledges to the Flags (U.S. & Texas)
3. Approve minutes of the Apr 2024 meeting
4. Report of the Treasurer

#### Unfinished Business and General Orders

1. Fire Chief Report (Chief Donald Zipp)
2. Activity Report (Assistant Chief Bill Anz)
3. ESD Update (ESD representative)
4. Review, discuss and act as needed on what action should be taken regarding contacting members for email addresses to finish the new database once deceased members are annotated. OPEN: Jim Moreland/Chief Zipp
5. Complete discussion and take action as needed on the fraudulent check incident. (OPEN: President Flink)
6. Discuss and take action as needed on the proposed increase in price of BVFD Web Page hosting and maintenance. NOTE: At the March meeting, the Board approved staying with Dryden Labs and Word Press, paying the increased rate for one year, but continue to look at options for the future. OPEN: Jim Moreland

#### New Business

1. Review, discuss and act as needed on the results of our two committees (Personnel Wages and Operational Expenses) to develop our 2025 Budget. (President Flink)
2. Review, discuss and act as needed on the 2023 Auditors Report. (Marilyn Winters)
3. Review, discuss and act as needed on the 2023 Federal Income Tax Return. (Marilyn Winters)

#### Round Table – Additional comments/questions from Board Members.

#### Adjourn

Next scheduled meeting is July 22<sup>nd</sup>, 2024 at 7:00 p.m.