BRACKEN VOLUNTEER FIRE DEPARTMENT

23600 FM 3009, San Antonio TX 78266
(210) 651-5762

Minutes – Bracken VFD Board of Directors Meeting
Monday, June 22nd, 2026

Board Members

Charles Flink, President	- Present	Skip Courter, Member	- Absent
Kurtis Wilcox, Vice President	- Present	Bob Schoeler, Member	- Present
Colin Smith, Treasurer	- Present	Gary Palmer, Member	- Present
Jim Moreland, Secretary	- Present	Jackie Mitchell, Member	- Absent
Buddy Boone, Member	- Absent		

General Membership Meeting

President Flink called the meeting to order at 7:00 p.m. In addition to the BoD members above, Chief Zipp and Asst Chief Anz were present. The Pledge of Allegiance to the U.S. Flag and Pledge to the Texas Flag were spoken.

Minutes Approval – The minutes from the May 2026 meeting were presented. Motion to accept was made by Gary Palmer, Bob Schoeler seconded, and the motion passed unanimously.

Treasurer's Report –President Flink reported that as of June 19th, 2026, cash on hand was **$ 490,307.71.** As of May 31st, 2026, income was 50.6% of budget and expenses were 37.5% of budget through 41.67% of the year. Motion to approve the report made by Kurtis Wilcox, Gary Palmer seconded. Motion passed unanimously. A copy of the summary report is attached. President Flink noted that year to date, $1540 has been received in donations, $8100 for new memberships and renewals, and $510 as memorials. Several questions were asked about checks written and answers provided by Chief Zipp.

Unfinished Business and General Orders

1. **Fire Chief Report –** Chief Zipp reported the First Responders breakfast went well. Donations were just shy of $6,000 despite the rain and mud. Health screenings for FFs complete. Fire hoses all tested requiring three sections to be replaced. One truck was dispatched to Comal County Police Academy to go over features and functions with attendees.
2. **Activity Report/ Emergency Rescue Report** – Asst Chief Anz reported for May 2026: 91 total runs, 15 fire calls and 76 rescue calls. 25 calls were run out of the Wechter Substation. May was considerably busier than the norm. There were quite a few simultaneous calls. Station 2 (Wechter Substation) covered calls in station 1's area resulting in longer than usual response times for Engine 82. Report attached.

3. **Emergency Services District (ESD 6) Update** –No representatives attended. Contract has been signed for Station 2 construction.

New Business

1. **Discuss and act as required on the BVFD Audit for 2025.** President Flink reported that he has seen the draft audit, signed and returned it. There are a few recommendations and it will be presented to the Board when finalized and returned. (OPEN- PRESIDENT FLINK)
2. **Review, discuss and act as necessary on Budget Committee inputs for the 2027 Budget.** President Flink thanked the two committees for their work on developing the proposals for our 2027 budget. Gary Palmer made a motion to submit the work from the Committees as final input from the Board to ESD 6 Commissioners and Bob Schoeler seconded. The motion passed unanimously for a total budget request of $2,852k. It should be noted that the payroll portion of the submission consists of an overall 3% increase in Cost of Living and 2% for already scheduled longevity raises. A new category of Driver/Operator or D/O was added for 2027. The overall budget increase for 2027 is proposed to be a 9.75% increase over 2026. (see Attachment 3)

Round Table

No input.

Adjournment

Move for adjournment by Kurtis Wilcox, Gary Palmer seconded. Motion passed unanimously. President Flink adjourned the meeting at 7:27 p.m. Next scheduled meeting is July 27th, 2026 at 7:00 p.m.

Respectfully submitted,

James P. Moreland

Jim Moreland
Secretary, BVFD BoD

Enclosures
1. Treasurer's Report
2. Response Statistics
3. Budget Input Summary

Bracken Volunteer Fire Department
23600 FM 3009
San Antonio, Texas 78266

Treasurer's Report
For June 22, 2026
Board Meeting
(Atch 1)

- **Budget Recap Jan 1, 2026 – May 31, 2026**

  Through 41.67% of the year

Income	50.6% of budget
Expenses	37.5% of budget

- **Cash on Hand as of 06/19/26: $ 490,307.71**

Schertz Bank Checking	$ 10,538.72
Schertz Bank Payroll	$ 27,793.10
Schertz Money Market	$ 282,249.16
First United Bank Checking	$ 35,313.19
First United Bank Christmas Fund	$ 1,682.53
First United Bank Money Mkt. Acct.	$ 132,731.01

- **Other Business**

  A draft copy of the 2025 Audit Report was received from Armstrong, Vaughan and Associates on June 18, 2026. It is currently being reviewed and will be forwarded to the Board when the review is complete.

Respectfully Submitted,

Colin Smith
Treasurer

May 2026
(Atch 2)

91 total runs, 15 fire calls and 76 rescue calls.

25 calls were run out of station 2.

Station 1 ran 12 fire calls and 54 medical calls Average rescue response time: 9:13 minutes Average engine response time: 8:38 minutes

Station 2 ran 3 fire calls and 22 medical calls Average squad response time: 9:16 minutes Average engine response time: 22:40 minutes (Engine 82 responded from Station 2 to Station 1's area several times when Station 1 assets were already on other calls.)

BRACKEN VOLUNTEER FIRE DEPARTMENT
FINANCE COMMITTEE
2027 BUDGET SUMMARY

2027 OPERATIONS BUDGET

	2025 Actuals	2026 Estimated	2026 Budget	2027 Budget	% Increase Over 2026 Budget	% of total Budget
EXPENSES						
Administration	41,935	42,000	42,750	49,950	17.39%	1.75%
Capital Expenditures	13,147	14,000	0	0	N/A	N/A
Firefighting and Rescue	143,039	160,600	180,500	198,500	9.97%	6.96%
Insurance	46,859	50,000	50,000	55,000	10.00%	1.93%
Station #2 -Delafield	9,480	12,400	14,800	16,300	10.14%	0.57%
Maintenance-Facilities	19,867	10,000	20,000	20,000	0.00%	0.70%
Payroll	2,103,461	2,240,200	2,257,300	2,477,100	9.74%	86.85%
Utilities	27,784	31,630	33,300	35,150	4.93%	1.23%
TOTAL EXPENSE	2,403,972	2,300,830	2,598,650	2,852,000	9.75%	100.00%

Attachment 3