BRACKEN VOLUNTEER FIRE DEPARTMENT

23600 FM 3009, San Antonio TX 78266

(210) 651-5762

Minutes – Bracken VFD Board of Directors Meeting
Monday, Sep 28th, 2026

Board Members

Charles Flink, President	- Present	Skip Courter, Member	- Present
Kurtis Wilcox, Vice President	- Present	Bob Schoeler, Member	- Present
Colin Smith, Treasurer	- Absent	Gary Palmer, Member	- Present
Jim Moreland, Secretary	- Present	Jackie Mitchell, Member	- Present
Buddy Boone, Member	- Present		

General Membership Meeting

President Charlie Flink called the meeting to order at 7:00 p.m. In addition to the BoD members above, Chief Zipp, Asst Chief Anz and Bookkeeper Marilyn Winters were present. The Pledge of Allegiance to the U.S. Flag and Pledge to the Texas Flag were spoken.

Minutes Approval – The minutes from the August 2026 meeting were presented. Motion to accept was made by Buddy Boone, Jackie Mitchell seconded, and the motion passed unanimously.

Treasurer's Report –President Flink reported that as of Sep 25, 2026, cash on hand was **$ 541,657.26.** As of Aug 31, 2026, income was 77.4% of budget and expenses were 59.4% of budget through 66.67% of the year. Motion to approve the report made by Jackie Mitchell, Bob Schoeler seconded. Motion passed unanimously. A copy of the summary report is attached. From January to Aug 26, $8,500 in memberships, $1,600 in donations, and $510 in memorials for the non-ESD account were received.

Unfinished Business and General Orders

1. **Fire Chief Report –** Chief Zipp reported that the split units (air conditioning) for the Main Station are not communicating properly with the computer/thermostat that controls them. Resolution may require a surge protector. He is also looking at surge protection for individual items and a whole building protector to avoid power spike damage. The gate bids received so far are running $25-$30k. Fire prevention training is upcoming for National Night Out, Triumphant Lutheran Church PreSchool, and GR Elementary

School. Chief Zipp is still working on fire insurance mitigation plans for Natural Bridge Caverns.

1. **Activity Report/ Emergency Rescue Report**- Asst Chief Anz reported for August 2026: 70 total runs, 16 fire calls and 54 rescue calls. 9 calls were run out of the Wechter Substation. Report Attached.
2. **Emergency Services District (ESD 6) Update –**No ESD representatives attended. Jim Moreland attended the ESD 6 meeting on Sep 14th, 2026 at 10:00 a.m. as the BVFD Board Representative. Commissioner Herb Coley opened the floor for comment on the proposed tax rate increase at 1000, Sep 14, 2026. No citizens were present other than the representatives from ESD 6 and BVFD. Proposal was to increase total tax revenues from properties on the tax roll in the preceding tax year from 0.089273 per $100 of taxable value to the proposed rate of 0.095475 per $100 of taxable value. The Public Hearing was closed and the Commissioner's Meeting called to order. Proposed tax rate was approved unanimously. They also approved their budget of $4.167 million for 2027. Their next meeting is scheduled for 10:00 a.m., Oct 19th, 2026.

New Business

3. **Review, discuss and act as needed regarding changes to our by-laws and charter to include the annual review of the cost of annual and life membership dues (Section 2).** President Flink opened the floor for comment on any needed changes. Hearing none, he instructed that we keep this item in our minutes for annual review of our by-laws and charter for the meeting prior to the Annual General Membership Meeting. (CLOSED)
4. **Review, discuss and take action as needed regarding getting the fall newsletter and e-mail out in time for the Annual meeting next Tuesday.** Jim Moreland noted that quite a bit of work remained on finishing the Annual Newsletter, and suggested we send a short e-mail message to members announcing the Annual General Membership Meeting on the second Tuesday of each October, and send the newsletter later in the fall. (CLOSED)
5. **Review, discuss and act as needed on the approval of auditors/tax prep for FY 2026.** Marilyn Winters reported we have received our proposal for the 2026 audit and tax work from Armstrong, Vaughan and Associates. The fees remain the same as the last audit- $7,250 for the audit and $1,250 for tax preparation. Buddy Boone made a motion to accept the proposal as received and Gary Palmer seconded. Motion was passed unanimously. (CLOSED)

Round Table

President Flink reminded Board Members that Board positions currently filled by Kurtis Wilcox, Colin Smith, and Bob Schoeler expire December 31, 2026 and would be voted on at the October Annual Meeting and that Officers would be elected by the Board thereafter.

Adjournment

Move for adjournment by Buddy Boone and Kurtis Wilcox seconded. Motion passed unanimously. President Flink adjourned the meeting at 7:52 p.m. Next scheduled meeting is the

Annual General Membership Meeting, the second Tuesday of October (Oct 13th), 2026 at 7 p.m. 7:00 p.m. The November meeting will be Nov 16, 2026 to avoid conflicts with the Thanksgiving holiday.

Respectfully submitted,

Enclosures
1. Treasurer's Report
2. Response Statistics

James P. Moreland

Jim Moreland
Secretary, BVFD BoD

Bracken Volunteer Fire Department
23600 FM 3009
San Antonio, Texas 78266

Treasurer's Report
For Sept. 28, 2026
Board Meeting

- **Budget Recap Jan 1, 2026 – August 31, 2026**

  Through 66.67% of the year

Income	77.4% of budget
Expenses	59.4% of budget

- **Cash on Hand as of 09/25/26: $ 541,657.26**

Schertz Bank Checking	$ 51,322.00
Schertz Bank Payroll	$ 179,241.98
Schertz Money Market	$ 139,514.70
First United Bank Checking	$ 36,078.13
First United Bank Christmas Fund	$ 1,682.53
First United Bank Money Mkt. Acct.	$ 133,817.92

- **Other Business**

  We have received our engagement letter from Armstrong, Vaughan and Associates for our 2026 audit and tax preparation. It will be discussed as a separate agenda item.

Respectfully Submitted,

Colin Smith
Treasurer

August 2026

70 total runs, 16 fire calls and 54 rescue calls.

9 calls were run out of station 2.

Station 1 ran 15 fire calls and 46 medical calls
Average rescue response time: 7:57 minutes
Average engine response time: 7:58 minutes

Station 2 ran 1 fire call and 8 medical calls
Average squad response time: 9:12 minutes
Average engine response time: 3:08 minutes